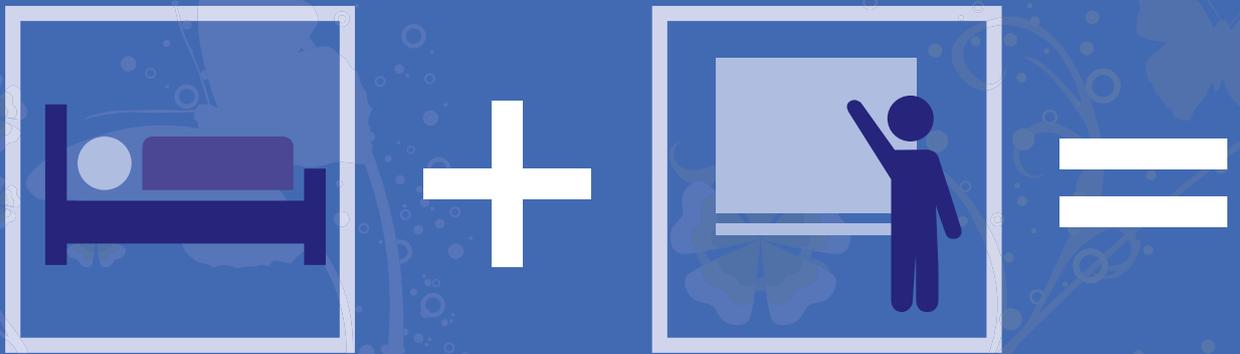


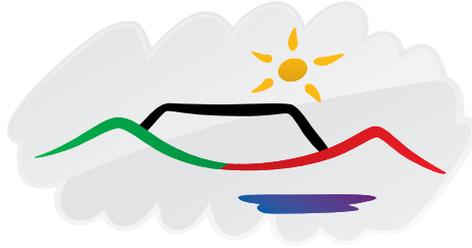
# Agents' Manual 2013



**New: Campus Accommodation in Newlands**



GOOD HOPE STUDIES



# GOOD HOPE STUDIES

Dear Partners and Friends,

Last year we introduced major changes to our programme and prices. The market seems to appreciate these changes as we have seen a significant increase in student numbers. We would like to express our appreciation for your efforts in successfully promoting our new programme.

2013 will see only minor changes to our programme. Please see "New in 2013" on page 6 for details.

From Saturday, 29 September 2012 we will be offering campus accommodation at our school in Newlands. In the house next to the school building, there will be shared accommodation for 14 students with self-catering facilities, a large garden and a swimming pool. We are very excited about having the opportunity to offer campus accommodation as this will bring a whole new atmosphere to our school. Please note that this accommodation is not available between 30 December 2012 and 29 March 2013. More details on page 21.

In an ongoing effort to simplify our programme and documents, we have made our price lists more user friendly. Further, we are now able to give agent commission on the full volunteer project fees (in 2012, donations were excluded from commission).

Please let us know should you prefer a hard copy of the Agents' Manual and confirm how many copies you need. The language school brochure and work & volunteer brochure remain unchanged for 2013.

We look forward to another great year and a continued excellent working relationship.

The Good Hope Studies Team.

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## More Information ...



Visit our agents corner on  
[www.ghs.co.za/agents-corner/](http://www.ghs.co.za/agents-corner/)

Logon: agents  
Password: ghs1995

What's in there:

- All the latest documents as PDFs for download.
- Print quality photographs of all facilities, programmes and volunteer projects.
- Videos for download of all facilities and many volunteer projects.
- An easy to use visa advisor.

**Company name:** Graserkrat Studies CC

**Registration number:** CK 88/28644/23

**Year founded:** 1995

**International affiliations:**

- IALC (International Association of Language Centres), [www.ialc.org](http://www.ialc.org)
- WYSE Travel Confederation, [www.wysetc.org](http://www.wysetc.org)
- WYSE Work Abroad, [www.wyseworkabroad.org](http://www.wyseworkabroad.org)

**National affiliations:**

- EduSA (founding member), [www.edusouthafrica.com](http://www.edusouthafrica.com)
- Cape Town Tourism, [www.tourismcapetown.co.za](http://www.tourismcapetown.co.za)

# Contact

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# Locations



# New in 2013

## Newlands Campus Accommodation

We are now able to offer campus accommodation at Good Hope Studies Newlands (not available during high season). The residential house next to the school building offers shared accommodation for up to 14 students. There are self-catering facilities, a large garden and a swimming pool. Read more on page 21.

## New Volunteer Projects

Children's Village and NOAH have been discontinued. Instead, we are now offering 3 new projects in the greater Cape Town area. One is an old age home while the other two projects taking care of children. Read more on page 25.

## Promotional Videos

A range of information videos are now available. These include videos focusing on the two school locations, and on the Student House and Student Residence. There is also a video about our CELTA courses, and there are videos for around half of our volunteer projects. Each clip is about 3 minutes long. The style of the videos is casual and informative, rather than commercial. Find the videos in the agents' section of our website.

## TOEFL exam

The centre which previously ran the TOEFL exam in Cape Town has stopped offering this service. It is therefore currently not possible to do the TOEFL exam in Cape Town. Students who are doing our TOEFL course will need to take the exam either in Johannesburg or in their home country.

## Rules & Regulations

We have updated the rules and regulations section and renamed it to "Cancellations and more". Read more on page 38.

# Unique Selling Points

## South Africa, Cape Town



- A warm, sunny climate
- Friendly people
- Attractive tourist destination
- Low cost of living
- Safaris
- Great for outdoor sports
- Multi-cultural
- Clear English spoken
- First world infrastructure
- Good flight connections

### Sunny and warm

The Mediterranean climate in Cape Town is mild all year round. As the seasons are reversed in the Southern hemisphere, Cape Town is an especially attractive destination from November to March.

### Friendly people

Visitors to the Cape are especially taken by the friendliness of its people. Capetonians are very welcoming to overseas tourists and it is easy to meet people.

### Attractive tourist destination

With world heritage sites on hand such as Robben Island and world famous attractions such as Table Mountain, Cape Town is regarded as one of the most attractive tourist destinations in the world.

### Low cost of living

Although flight tickets may be expensive compared to other destinations, this is compensated for within 4 weeks by the reasonably low cost of living in Cape Town.

### Safaris

Students can do a one-day safari starting from Cape Town or visit one of the country's many national parks to see The Big Five.

### Great for outdoor sports

Cape Town is the ideal location for almost any outdoor sport. Students can enjoy surfing, golfing, horseback-riding, whale-watching, shark-diving, bungee-jumping, beach-volleyball and more.

### Multi-cultural, modern and young

Cape Town is a cosmopolitan city with a colourful and vibrant mix of many different cultures, religions and people. With 3 major universities, it also attracts a high number of young people.

### Clear English spoken

The common language in Cape Town is English. In the tourist areas, English is the home language of the locals. The spoken English is very clear and easy to understand.

### First world infrastructure

Cape Town offers museums, theatres, cinema complexes, shopping malls, entertainment areas, vibrant markets and beautiful gardens.

### Good flight connections

There are regular and reasonably priced flights from all parts of the world.

## Good Hope Studies



- IALC member
- Well established
- 2 locations in Cape Town
- Upmarket facilities
- Best locations
- Excellent nationality mix
- Friendly, experienced and well-trained staff
- CELTA / Delta training centre
- A comprehensive programme

### IALC Member

Good Hope Studies is a member of the prestigious international association IALC (International Association of Language Centres). Regular and strict on-site inspections guarantee a high level of quality.

### Well established

Good Hope Studies is one of the best-established English language schools in South Africa. Our students benefit from the wealth of experience and knowledge we have built over the years.

### A choice of 2 locations

With only a few exceptions, the full programme is offered at both our campuses. Students can choose a location when they book and they can change location during the course if they want to.

### Upmarket facilities

Good Hope Studies takes pride in having upmarket facilities available in both locations. Students benefit from a warm and welcoming atmosphere at the school.

### Best locations

The location of the school is of great importance. Both our centres are very close to public transport, in safe and quiet surroundings.

### Excellent nationality mix

Good Hope Studies receives students from over 40 countries each year. We can therefore offer a student nationality mix that is unusual for Cape Town.

### Friendly, experienced and well-trained staff

There is a great atmosphere at the school that is largely due to the friendly staff. Ongoing inhouse training ensures that our staff members are well-trained.

### CELTA / Delta training centre

Good Hope Studies runs the internationally recognised teacher training course, CELTA (Certificate in Teaching English to Speakers of Other Languages) and Delta modules.

### A comprehensive programme

We offer a wide variety of courses and of accommodation options. In addition, we offer long-term courses, group programmes, internship - and volunteer programmes.

# Good Hope Studies Newlands

The school is located in an upmarket residential area. Here students can study in a quiet and relaxed atmosphere and are close to all types of accommodation. Within easy walking distance, there are shopping centres, restaurants and banks. All major tourist attractions, including popular beaches and the city centre, can be reached by MetroRail in 20 to 30 minutes on average.

## Centre Profile



**Travelling to school:** by MetroRail - 5 minutes from the station to the school.

**School:** house with garden

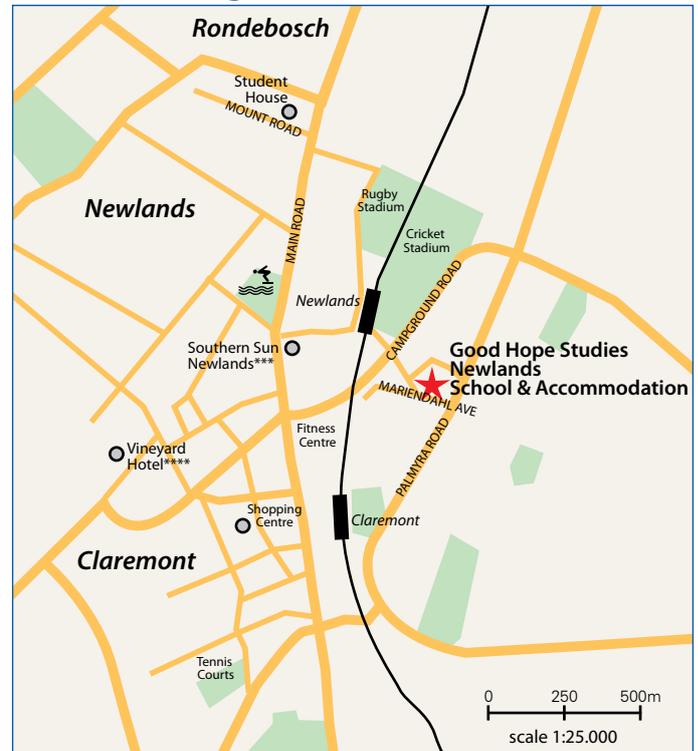
**Average number of students:** 80 (high season), 60 (low season).

**Disability constraints:** not suitable for people in wheelchairs.

**Facilities:**

- 10 classrooms (all with natural light).
- Beautiful garden.
- Reception area, student lounge, outdoor pool.
- Lending library.
- Free Internet and e-mail access. WLAN.
- Snacks and cool drinks can be bought at the school. Lunch can be taken in one of the many take-aways, pubs or restaurants close by.
- Campus accommodation

## Surrounding area



## Travel distances (from the school)

**2-10 minutes:** Shopping centres, banks, travel agencies, cinema, Bus stop, MetroRail station, restaurants and coffee shops, hotels, public swimming pool, fitness centre.

**10 -15 minutes:** Student House.

**15 minutes:** University of Cape Town, tennis courts, theatre, wine estates.

**20 minutes:** Student Residence, city centre.

**25 minutes:** V&A Waterfront, beaches.



# Good Hope Studies City Centre

The school is located in the heart of Cape Town, in the pedestrian walkway of St Georges Mall. Here students feel the hustle and bustle of city life and can enjoy the multicultural blend the city is so well known for. Shops, restaurants, banks and other conveniences are all close by and the main train station is a 5 minute walk away. All major tourist attractions - including the popular entertainment area of The Waterfront, beaches and Table Mountain - can be reached by public transport in 15 to 20 minutes on average.

## Centre Profile



**Travelling to school:** by MetroRail (4 minutes from the station to the school) or by bus.

**School:** in an office building in the city centre.

**Average number of students:** 90 (high season), 50 (low season).

**Disability constraints:** suitable for people in wheelchairs.

### Facilities:

- 10 fully equipped classrooms.
- Reception area, break room.
- Lending library.
- Free Internet and e-mail access. WLAN.
- Snacks and cool drinks can be bought at the school. Lunch can be taken in one of the many take-aways, pubs or restaurants close by.

## Surrounding area



## Travel distances (from the school)

- 2 - 10 minutes:** Metro station, bus stop, restaurants and coffee shops, shopping centres, fitness centre, banks, hotels, travel agencies, Botanical Gardens.
- 15 minutes:** Student Residence, V&A Waterfront, cinema, theatre, public swimming pool, golf course.
- 20 minutes:** University of Cape Town, beaches, tennis courts.
- 25 minutes:** Student House, wine estates.

# Courses

## General



- Courses are based on a four-week cycle.
- Students can start any Monday, but we strongly recommend starting on the official starting dates (see price list).
- Beginners can start at the official starting dates only.
- All courses except the exam preparation courses (Newlands only) are offered at both centres.
- Students can borrow a coursebook free of charge.
- Students receive a certificate of attendance on completion of the course (excluding students missing more than 10% of their lessons).
- A course report outlining the student's progress is issued for courses of 4 weeks or longer.
- 1 lesson = 50 minutes.

At Good Hope Studies our priority is to provide lessons of a high standard and our aim is for students to leave Cape Town feeling more confident communicating in English. To support these lessons, we provide accommodation and a social programme, and many students use these services to practise their English.

Our teaching programme is based on a four-week cycle and most changes take place only every four weeks. For our clients' convenience we accept students every Monday, but we strongly recommend starting at the beginning of a cycle, on the official starting dates. Students who start on an official date will have only small changes in their class in the next four weeks, and will enjoy the most interesting sightseeing tours (held in the first two weeks of the cycle), and the welcome reception (held in the first week of every cycle). Students write tests in the last week of each cycle to help them and their teachers to monitor their progress.

The lessons are geared towards the needs and interests of the students in each class. There is usually a mix of the four skills (reading, writing, listening and speaking) and of language systems (grammar and vocabulary), with a strong focus on communication and real-life tasks.

The lessons are based around a coursebook, which provides a basic structure for the lessons. We use a range of different books, and have at least two different books at each level so that students who stay for longer than one cycle in a level do not repeat material. The material in the coursebooks includes both skills and language work. We constantly review our choices to ensure that the books we use are up-to-date and in line with current theories on language learning.

The coursebook is supplemented with additional material, either adapted from published material, developed by the school, or designed by the teacher for a particular lesson. This allows teachers to cater more specifically to the needs and interests of the students. It also allows teachers to draw on the South African context, often bringing South African culture and history into the classroom. Homework is given 3 to 4 times per week.

## Levels of English

### Beginner (A1)

Has no experience of the language other than a few words and phrases. Can communicate basic meaning using gestures and isolated words, but unable to maintain a conversation. Would have serious difficulties in an English-speaking environment. Severe difficulties in understanding speech.

### Elementary (A2)

Can take part in simple conversations on everyday topics, using basic vocabulary and structures. Understanding of English is limited but a foundation has been laid for further learning. In a conversation, the listener will probably need to give a lot of help, and will need to speak slowly.

### Pre-Intermediate (B1)

Can communicate adequately in simple everyday situations, but may make a lot of mistakes. Can express opinions on abstract/cultural matters in a limited way, and understand instructions. Needs to develop all language areas and skills. In a conversation, a listener will understand most of the student's message, but may have to ask for clarification.

### Intermediate (B1+)

Can communicate quite fluently in most everyday situations, but may still make a lot of mistakes. Has enough language to survive in an English-speaking environment. Needs to extend vocabulary and improve skills. Can keep up a conversation on a fairly wide range of topics. A listener will understand most of the student's message without effort.

### Upper-Intermediate (B2)

Able to read authentic texts without difficulty, very good knowledge of grammar, able to play an active role in discussions.

### Advanced (C1)

Excellent use of vocabulary and grammar, near proficiency in communication, able to write with few mistakes.

## Teacher profile

### Number of teachers

15 full-time and up to 10 part-time

### Minimum requirements for full-time teachers

All full-time teachers have a Cambridge CELTA qualification as well as extensive and varied experience teaching English as a foreign language. In addition, most of our teachers have passed one or more of the Delta modules, and several have passed all three modules.

### Minimum requirements for part-time teachers

Part-time teachers have at least a Cambridge CELTA qualification and most have plenty of experience. Several have passed one or more Delta modules

### Further development

Teacher development is a high priority in the school. We have a dedicated Head of Teacher Training, who is a highly experienced teacher trainer. There are regular in-house training sessions, developmental observations are carried out on a regular basis, peer observation is strongly encouraged, and professional development interviews are held on a regular basis. In addition, the school provides sponsorship for the Delta Modules for selected teachers.

## Courses with 1 participant

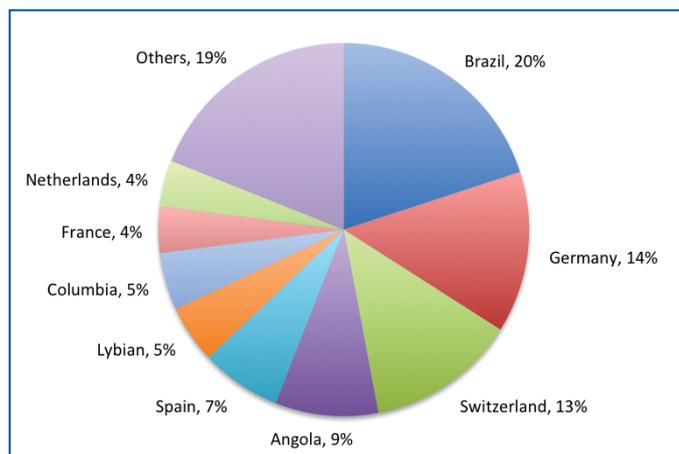
There is no minimum number of participants required on any course. However, if there is only one participant for a particular course, private lessons are given instead of group lessons. The number of lessons are reduced (see table). Almost all courses are run as group courses throughout the whole year.

	Group lessons	Private lessons instead
General English Courses	16 (morning)	12
	20 (morning)	15
	10 (afternoon)	7
Business, IELTS and TOEFL Courses	10	7
Cambridge Courses	25	20

## Client profile

**Age groups:** The main age group is 19 - 25, but students between 17 and 65 regularly attend our courses.

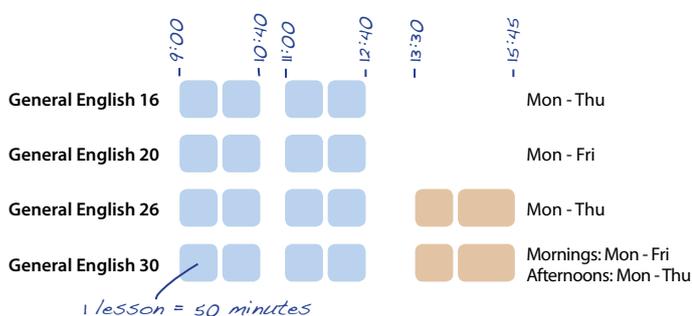
**Nationalities:** Students from over 40 countries from Europe, South America, Asia and Africa attended the school in 2012.



# Courses

## General English Courses

<b>Lessons per week</b>	16 lessons (GE 16) 20 lessons (GE 20) 26 lessons (GE 16 + Skills Focus) 30 lessons (GE 20 + Skills Focus)
<b>Starting dates</b>	Any Monday (see price list for recommended starting dates)
<b>Group size</b>	maximum 10 students
<b>Course duration</b>	1 - 48 weeks
<b>Levels</b>	6 levels (Beginner [A1] - Advanced [C1])
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre



Our General English Courses are ideal for students who use English for everyday purposes.

From the morning lessons (GE 16 and GE 20), students can expect to:

- Practice their reading and listening skills.
- Develop their vocabulary and grammar, so that they can communicate more effectively and accurately.
- Practise speaking and writing.
- Use English to exchange ideas with people from other countries.

The morning lessons are based around a coursebook, and adapted to the class.

Students have a choice of 16 (Mon - Thu) or 20 (Mon - Fri) morning lessons and can combine them with a number of different afternoon options.

The afternoon lessons (Skills Focus) are focussed mainly on developing speaking skills, but the lessons are usually based around a listening or reading text, and new vocabulary is often introduced to help the students to communicate more effectively. The topics depend on the interests of the class, but often include South African culture and history as well as current international issues. The lessons may include outings to local cultural sights and South African videos or songs.

Homework is given in morning classes 3 to 4 times per week.

## Study Year



- Course fees are reduced by up to 30%.
- A number of free services are included.
- Regular tests show students' progress.
- We strongly recommend that participants start at the beginning of a cycle.

The Study Year programme is designed for students who book a General English Course for 24 weeks or more.

At the end of every 4-week cycle students complete a skills and systems test. This is to gauge their progress and to advise the student on where to focus their study.

## Special conditions for Study Year students

### Change of course without an alteration fee

No administration fee is charged when changing to another course. Changes can only be done at the beginning of a cycle and need to be for a minimum of 4 weeks.

If students upgrade to a more expensive course, they will be charged directly and at the school's rate.

### Exam preparation

If they choose, students can upgrade to an exam preparation course once their level is high enough. See page 14 for options. An additional course fee is payable at the school.

### Free University and College placement

The University and College placement service is free of charge for participants in the Study Year programme. See pages 18-19 for more details.

### Breaks from study

Study Year students are allowed either one break of four weeks or two breaks of two weeks each.

Conditions apply:

- Good Hope Studies must be notified in writing by the student at least 2 weeks in advance.
- A break can only take place after at least 8 weeks of study.
- A break must always start or end at the beginning or the end of a cycle.
- Course weeks will not be added on at the end of a stay if any of the above is not met.

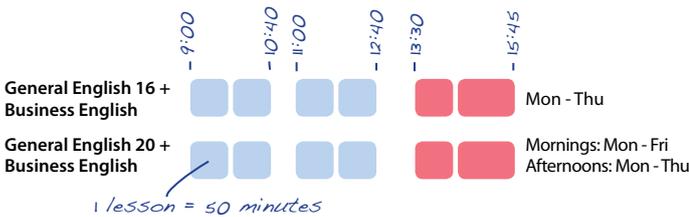
# Courses

## Business Course (mini group)

<b>Lessons per week</b>	10 lessons (to be combined with GE 16 or 20, or 16 or 20 Private Lessons)
<b>Group size</b>	maximum 6 students
<b>Starting dates</b>	Every 4 weeks (see price list for starting dates)
<b>Course duration</b>	1 - 8 weeks
<b>Levels</b>	2 levels - Intermediate [B1+] - Advanced [C1]
<b>Minimum age</b>	21 years
<b>Availability</b>	Newlands and City Centre

## 5 or 10 Private Lessons

<b>Lessons per week</b>	5 or 10 Private Lessons (to be combined with GE 16 or 20)
<b>Starting dates</b>	Any Monday (see price list for recommended starting dates)
<b>Course duration</b>	from 1 week
<b>Levels</b>	6 levels - Beginner [A1] - Advanced [C1]
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre



This course is recommended for students who need to use English at work or in a business context.

Our Business Course takes place in mini groups of maximum 6 students to ensure focussed attention to students' needs.

The Business Course must be combined either with a General English Course of 16 or 20 group lessons or with 16 or 20 Private Lessons.

The afternoon lessons focus on the language and skills needed in the workplace. The teacher will find out how you need to use English at work and decide on a syllabus.

Skills and language may include:

- Meetings and negotiations
- Making presentations
- Emails
- Report-writing
- Social English

Topics may include:

- Customer Service
- International Marketing
- Team Building
- Finance
- Management Styles

An Intermediate level or above is required for this group course.

We recommend that Elementary and Pre-intermediate students who need Business English book private lessons.

The combination of a General English Course with Private Lessons is recommended for students who wish to focus on specific areas, and who prefer a mix of group lessons and private lessons.

In the mornings students take part in the General English Course.

In the afternoons students have 5 or 10 Private Lessons. The teacher will start by finding out the student's needs and interests in English, and together they will decide what to focus on in the lessons.

In the private lessons students can expect to:

- Focus on the language and topics that are most important and interesting to them.
- Get detailed feedback about their own use of English.

2 students can share a teacher for Private Lessons if they book together, are at a similar level and require a similar focus. The second person pays 30% of the fee.

# Courses

## 16 or more Private Lessons

<b>Lessons per week</b> <i>(1 lesson = 50 minutes)</i>	16, 20, 25 or 30 Private Lessons
<b>Starting dates</b>	Any Monday
<b>Course duration</b>	from 1 week
<b>Levels</b>	6 levels - <i>Beginner [A1] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre

Private lessons are suitable for people who need to improve as quickly as possible, people who wish to focus on specific areas, and people who learn best in a one-to-one environment.

Private lessons usually start at 9:00. However, they can take place any time between 8:30 and 16:30, Monday to Friday, subject to the availability of teachers and classrooms.

In the first lesson the teacher and student will discuss the student's needs and interests and will decide on a syllabus.

Some popular areas of focus:

- Business English
- General English, focussing on individual weaknesses or priorities
- Exam preparation

The student can expect to:

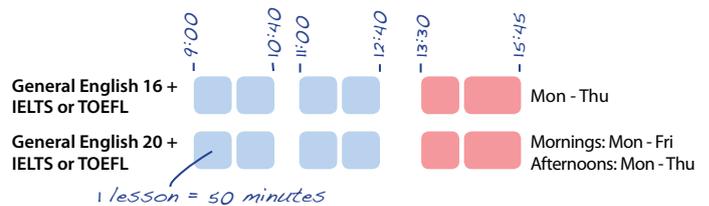
- Direct his/her own learning, with support from the teacher
- Get plenty of feedback on his/her own use of language
- Discuss topics that interest him/her

Ask your student to send us a needs analysis before the course starts so we can prepare accordingly.

2 students can share a teacher for private lessons if they book together, are at a similar level and require a similar focus. The second person pays 30% of the fees.

## IELTS & TOEFL Courses (mini group)

<b>Lessons per week</b> <i>(1 lesson = 50 minutes)</i>	10 lessons <i>(to be combined with GE 16 or 20, or with Private Lessons)</i>
<b>Starting dates</b>	Every 4 weeks <i>(see price list for starting dates)</i>
<b>Group size</b>	maximum 6 students
<b>Course duration</b>	4 to 8 weeks
<b>Levels</b>	1 level - <i>Upper Intermediate [B2] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands only



The Exam Preparation Course needs to be combined with a General English Course of 16 (Mon - Thu) or 20 (Mon - Fri) lessons or with Private Lessons.

### IELTS

IELTS is increasingly widely recognised by universities and employers in English-speaking countries. It is also required for emigration to many English-speaking countries. You can choose to do the Academic English or the General English exam. See [www.ielts.org](http://www.ielts.org) for more information.

There are two exam centres in Cape Town, running the exam once or twice a month. For dates & fees please contact us.

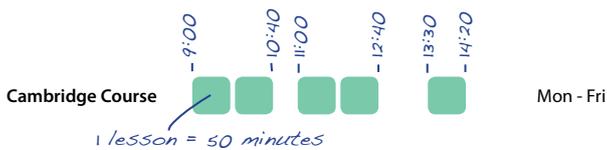
### TOEFL

TOEFL is a computer-based test focussing on academic English, and is widely recognised by universities and employers.

Currently it is not possible to do the TOEFL exam in Cape Town.

## Cambridge Course

<b>Lessons per week</b>	25 lessons
<b>Starting dates</b>	see price list for starting dates
<b>Group size</b>	maximum 10 students
<b>Course duration</b>	8 or 12 weeks [9 weeks in January]
<b>Levels</b>	3 levels - <i>strong Interim. [B1+] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands only



The courses are run as closed courses. All lessons throughout the course are exclusively for Cambridge candidates.

Students doing the 8 week course are entering a course that has already started. Only strong candidates can be accepted on the shorter courses.

All applicants are required to complete a Cambridge placement test to ensure that their level is high enough. The tests are available on our website [www.ghs.co.za](http://www.ghs.co.za). Please contact our Registrar ([bookings@ghs.co.za](mailto:bookings@ghs.co.za)) for further information.

### Minimum levels required

FCE: strong Intermediate to Upper-intermediate level

CAE: strong Upper-intermediate to Advanced level

CPE: strong Advanced to Proficiency level

### The Exam

The exam can be written in Cape Town.

Where possible, exams take place in the last week of the course. Therefore students can return home on the Sunday of their last course week. Please see the price list regarding which courses require an additional week of accommodation and which do not.

A minimum number of candidates is required for each exam to be administered in Cape Town. However, in practice this only affects CPE candidates, and is extremely rare.

# Teacher Training Courses

Good Hope Studies runs the CELTA and Delta Modules, both approved and moderated by the University of Cambridge ESOL (also visit [www.cambridgeesol.org/exams/teaching-awards/index.html](http://www.cambridgeesol.org/exams/teaching-awards/index.html)).

These courses are internationally the most widely recognised qualifications in the field of Teaching English to Speakers of Other Languages and we are proud to be able to offer them.

## CELTA

CELTA (Certificate in Teaching English to Speakers of Other Languages) is an initial qualification for people with little or no previous teaching experience.

It is a very intensive 4-week course with a strong practical component. A solid grounding is provided in teaching skills and techniques. Assessment is continuous, based on teaching practice and written assignments.

About 7 courses are held per year.

### Methodology

The course is broadly based on the Communicative Approach. There is a strong emphasis on student involvement in the learning process and trainees are encouraged to think in terms of learning, rather than teaching. Tutors keep up-to-date with the latest developments in language teaching, and feed this into the course.

## Course Components

### Teaching Practice

Each candidate will do 6 hours (8 to 9 lessons) of assessed teaching. Candidates are given guidance with lesson planning, and are then expected to produce a detailed plan and teach the lesson. After the lesson they get oral feedback from their peers as well as their tutor, and detailed written feedback and a grade from their tutor.

### Input Sessions

These cover, among other areas, lesson planning, classroom management, methodology, clarifying and checking the meaning and form of new language, pronunciation & phonology, classroom management and language skills (reading, writing, speaking, writing). The tutors use these sessions to demonstrate a student-focussed approach.

### Written Assignments

There are four assignments: focus on the learner, language-related tasks, skills-related tasks, and lessons from the classroom.

### Observation of Experienced Teachers

Candidates do a total of 6 hours of observation of qualified, experienced teachers, up to 3 hours of which may be on DVD.

## Delta Modules

Delta (Diploma in Teaching English to Speakers of Other Languages) is a postgraduate level qualification for teachers with an initial teaching qualification and at least 1200 hours of teaching experience. The course aims to improve teachers' awareness of more theoretical aspects of language teaching and learning as well as developing their teaching skills.

It is an essential qualification for those wanting to enter management or teacher training.

There are three modules and candidates can take any combination of modules.

Module	Title	Form of Assessment
One	Understanding Language, Methodology and Resources for Teaching	A written examination consisting of two parts, each 1 hour 30 minutes (externally marked)
Two	Developing Professional Practice	Assessed assignments incorporating background essays and observed teaching
Three	Extended Practice and ELT Specialism (E.g. Teaching young learners, English for Special Purposes, Teaching one-to-one)	An extended assignment of 4,000 – 4,500 words (externally marked)

One intensive, 8-week course is held per year. The exam can be written at Good Hope Studies on the first Wednesday in June or December.

## Application process

Applicants are required to complete a pre-interview task and application form and to attend an interview before they can be accepted onto a course. Telephone interviews can be arranged for applicants who are not in Cape Town.

Candidates are required to have a level of English equivalent to C1 (Advanced) or above.

For application documents and further information please contact our Registrar ([bookings@ghs.co.za](mailto:bookings@ghs.co.za)) or see [www.ghs.co.za](http://www.ghs.co.za).

# Group Programmes

Good Hope Studies has welcomed junior and adult groups to Cape Town since 1996. Be it a Rugby or Golf group, adults or juniors, a large group or a small one. Whether it includes an entertainment programme or not. At Good Hope Studies we can put together tailor-made programmes that suit your clients' needs exactly.

## Group programmes



- A minimum of 10 students is required for a group quotation.
- Send us your detailed requirements and we can send a tailor-made quotation to you.
- Packages can include, in addition to accommodation and the course: entertainment packages, safaris, sport activities, etc.
- Minimum stay is 2 weeks.
- One leader is free of charge for every 10 students.
- Juniors (14 - 16 years) are taught in closed groups. Adults are taught in international classes.
- Group bookings should be made well in advance.
- Arrival and departure should be on a Saturday or Sunday.

## Junior groups

Junior group programmes cater for the age group of 14 to 16 years.

We recommend either 20 lessons per week and no scheduled activities in the afternoon, or an activity programme for most afternoons and only 15 lessons per week.

A light lunch at a family restaurant or a packed lunch can be included if required.

Juniors are taught in closed groups. Therefore they either need to be of a similar level of English, or they are divided into different levels, which is only possible for larger groups. The maximum number of students in a class is 12.

A tour leader must be provided for every 10 students. Accommodation and activities are free of charge for the leader.

Accommodation can be provided with South African host-families in single or double rooms. We have a wide range of families that cater especially for juniors. These families transport the students to and from school every day.

An excursion package can be designed to suit the group's special needs. Usually this includes a mix of sightseeing, sport and shopping. Half-day, evening and full-day activities can be arranged.

## Adult groups

Adult group programmes cater for the age group of 17+ years.

The group has 20 lessons per week in international classes and takes part in the activities that are organised by the Good Hope Studies Social Club (fees for the activities are payable at the school).

Alternatively, the group can book a tailor-made scheduled activity programme every day.

A tour leader should be provided. Accommodation and activities are free of charge for the leader.

Accommodation can be provided with South African host-families in single or double rooms. Students can also stay at a residence in Sea Point or at a residence in the city centre. Single, double and dorm style rooms are available. Breakfast and dinner can be taken at the residence.

## Activities

### Full day excursions

On Saturdays a tour bus takes the group to places of interest and fun. For example: Robben Island, the Winelands, the Cape of Good Hope and Ratanga Junction Entertainment Park.

### Half day excursions

On Tuesdays: For example: Table Mountain, Kirstenbosch Botanical Gardens, the City Centre and the V&A Waterfront. A tour bus is needed for most of the excursions.

### Half day activities

The half day activities are on Mondays and Thursdays and this largely depends on the interests of the group, but it is usually a mix of sport, fun and entertainment. This can include 10-pin bowling, shopping at Cavendish Square, a public swimming pool, drama classes, a games afternoon, Laserquest, a visit to the planetarium, volleyball, etc.

### Evening activities

Evening activities are held on Friday evenings, transfer is by buses and they largely depend on the interests of the group. For example: ice-skating, bowling, a visit to a traditional restaurant (Africa- Café, Mama-Africa), theatre, etc.

### Safaris

A safari can be organised to a number of game reserves just outside of Cape Town.

## Included

- Transfer on arrival and departure.
- Meet and greet at the airport.
- Welcome package.
- Tuition, accommodation, meals, laundry and activities as per the booking.
- Transfer from and to the school every day (juniors only).
- Tour guide, transport and entrance fees for activities.
- Not included is pocket money for drinks, snacks and transport fees (€100/US\$130 recommended per week).

# University & College placement

South Africa is well known around the world for the excellent quality of its colleges and universities. At the same time university and college fees are lower than in other countries. This is even more true for the cost of living. A very high educational standard at reasonable prices make South Africa an interesting alternative for tertiary education.

Good Hope Studies works closely together with the University of Cape Town (UCT) as well as Varsity College. In this section we give a brief summary of the programme and prices. Further details are available on request.

## Important



- Good Hope Studies can administer the application process.
- This is free of charge for Study Year students.
- Please note the requirements below.
- Comprehensive information about South African universities and colleges as well as the application process is available on request.

## Varsity College

Varsity College is amongst the best private colleges in South Africa. They provide short learning programmes (once a week for 8 to 24 weeks) and full-time studies. Full-time studies range from certificates (1 year) and diplomas (2 - 3 years) to degrees (3 - 4 years).

More information is available in the form of a brochure or online at [www.varsitycollege.co.za](http://www.varsitycollege.co.za).

## Short learning programmes

The short learning programmes are organised by the "School of Business and Technology", which is part of Varsity College. Students can follow these courses while doing a language course as they run once a week in the evening or Saturday mornings. A level of English of upper-intermediate or higher is recommended in order to be able to follow the course.

Programmes	Duration
Financial Accounting	12 weeks
Management Accounting & Finance	18 weeks
Marketing Management	20 weeks
Public Relations	18 weeks
Sales Management	15 weeks
Human Resource Management & Training	15 weeks
Business Management	24 weeks
Project Management	15 weeks
Purchasing Management	15 weeks
Bookkeeping	12 weeks

## Costs

12 to 24 weeks		
Study fee	min.	€ 330 / US\$ 446
	max.	€ 1.210 / US\$ 1.690

## Full-time studies

We have a special arrangement with Varsity College that allows students to be accepted onto a course over a year in advance, even if they don't yet have the required command in English. This means that students can apply for a study programme and after being accepted they do an English language course to reach the required level of English.

After successfully completing the English course they can start their studies at Varsity College.

Typically, a student would apply for the programme 14 to 10 months in advance. After acceptance the student would start with an English language course at Good Hope Studies for up to 12 months.

Programmes	Duration
<b>Degrees</b>	
Bachelor of Accounting Science	Three years
Bachelor of Commerce	Three years
Bachelor of Arts	Three years
Bachelor of Business Administration	Three years
Bachelor of Education	Four years
Bachelor of Law	Four years
<b>Post Graduate Degree Programmes</b>	
Honours Bachelor of Arts	One year
Honours Bachelor of Accounting Science	One year
<b>Business &amp; Leisure Programmes</b>	
Diploma in Public Relations	Three years
Diploma in Advertising Management	Two years
Diploma in Journalism	Two years
Diploma in Travel & Tourism Management	Two years
Diploma in Sport Management	Two years
Diploma in Business Management	Two years
Diploma in Accounting	Two years
<b>Information Technology Programmes</b>	
Diploma in IT Programming	Two years
Diploma in IT Networking	Two years
Diploma in IT Management	Two years
Certificate in Computer Engineering	One year

# University & College placement

## Costs

1 year		
Study fee	min.	€ 3.050 / US\$ 3.800
	max.	€ 5.380 / US\$ 6.720
Accommodation	min.	€ 3.900 / US\$ 4.890
	max.	€ 5.400 / US\$ 6.750
Cost of living	min.	€ 4.700 / US\$ 5.880
	max.	€ 5.500 / US\$ 6.850

## University of Cape Town

The University of Cape Town (UCT) is one of the largest and most prestigious universities in South Africa. They have a large foreign department and about 25% of the students are from foreign countries.

For post-graduate studies we recommend UCT. Students are required to have the appropriate TOEFL or IELTS score to apply at UCT. Therefore students need to do an English course and/or exam preparation course first and do a TOEFL or IELTS exam. Having obtained the required TOEFL or IELTS score, students can apply to UCT and start their studies about 6 months later.

UCT offers a huge range of post-graduate study options. For the available subjects and any other additional information please refer to [www.uct.ac.za](http://www.uct.ac.za).

## Costs

1 year		
Study fee	min.	€ 3.050 / US\$ 4.270
	max.	€ 4.180 / US\$ 5.850
Accommodation	min.	€ 3.900 / US\$ 5.460
	max.	€ 5.400 / US\$ 7.560
Cost of living	min.	€ 4.700 / US\$ 6.580
	max.	€ 5.500 / US\$ 7.700

## Requirements

- A study permit valid for studies at the institution where the student wants to study.
- International qualifications need to be evaluated by the South African Qualifications Authority (SAQA).
- Institution application fees and SAQA qualification evaluation fees and postage are payable by the applicant/student.

### English Language requirements for Varsity College

- An advanced level is required. An interview will be done before acceptance.

### English Language requirements for UCT

- A recent score of at least 230 (computer based test) on the Test of English as a Foreign Language (TOEFL) OR
- A recent overall band score of 7.0 on the International English Language Testing System (IELTS) OR
- A score of 65% or more on the University's Placement Test in English for Education Purposes (PTEEP).

# Accommodation

## Homestay / Homestay-Plus

### Important

- Two thirds of our students stay with host-families.
- Being the only major language school in the southern area enables us to recruit a large number of families of a very high quality.
- Staying at a family forms an important part of the language learning experience.

Homestay is a popular form of accommodation as it provides an opportunity to practise newly acquired language skills and affords an insight into the South African life-style.

South African people are known for their hospitality, and our host-families particularly enjoy meeting people from around the world and making students feel part of the family. The host-family may be a single woman, a single-parent family, a young family, a working couple or a retired couple.

Our accommodation officer carefully chooses families and inspects them once a year.

### Homestay-Plus

Especially for older students and for those who want to enjoy more comfort at a host-family, we recommend this accommodation option. Homestay-Plus is generally of a higher standard than Homestay and offers a private bathroom.

### Newlands Campus

The host-families for students who attend school in Newlands are located along the MetroRail line between Observatory and Plumstead. Students either walk to school directly, or walk to the nearest station and use MetroRail to reach the school, the city centre or the beaches. Also see the map for the location of families.

Families in this area live in private houses with gardens, often also with a swimming pool. As Good Hope Studies is the only major language school located in this area, the families receive students exclusively from us. This also enables us to ensure a high quality of families.

### City Centre Campus

The host-families for students who attend school in the city centre are located in residential areas around the city, the Atlantic seaboard and the southern area (also see the map for the location of families). Students use public transport (mostly buses) to get to school. No families are available within walking distance as the city is mainly a commercial district. Most families in the city and the seaboard live in apartments.

## Details

### Selection criteria:

- Situated in a good residential area.
- Hospitable and communicative.
- Clean, quality lodgings.
- English has to be spoken as a first language.
- The home must be close to either the school or public transport.

**Travelling time:** 20 - 30 min. (max. 45 min.) to both schools.

**Travelling costs:** ZAR 72 (€ 7 / US\$ 9) per week.

**Meals included:** Breakfast and dinner. Students mostly help themselves to breakfast and have dinner together with the family. Depending on their personal schedule, families will not always be able to join students for dinner, but will provide dinner every day.

**Rooms:** Single or double rooms, bathroom to share. Double rooms are only for two students booking together. Rooms are furnished at a minimum with a bed, a wardrobe, a desk and a reading light.

**Laundry:** At the family at an extra charge, or at a commercial laundry service.

**Pets:** Most families have cats and/or dogs.

**Bedding:** Provided.

**Towels:** Provided.

**Internet facilities:** Not all families have Internet facilities - and if they do there is an extra charge for Internet use, as their costs depend on the download volume.

**Allocation:** Host-families are allocated 6 weeks before arrival. The student's preferences are accommodated as far as possible. A maximum of 3 students with different home languages are accommodated per family.



Download these images and more in the agents' corner on [www.ghs.co.za](http://www.ghs.co.za).

# Accommodation



## Newlands Campus [new]

Situated right next to the school building in Newlands, and accommodating 14 students, this is an upmarket house on a large property, with a garden, a swimming pool and a veranda.

There is a self-catering kitchen and large common rooms. The accommodation consists of one room for 4 students (with 2 bunk beds), 4 twin rooms with 2 single beds each, and one twin room with a bunk bed. The students share 4 bathrooms in total.

The main shopping areas for the southern area as well as restaurants, pubs, etc. are within walking distance. Please also see the map for the location.

## Details

**Location:** Upmarket residential area in walking distance (10 minutes) to a commercial centre.

**Meals:** Self-catering facilities are available for students to prepare their own meals.

**Rooms:** Twin rooms and rooms with up to 2 bunk beds. 4 bathrooms are available to share.

**Laundry:** A washing machine is available free of charge.

**Bedding:** Provided.

**Towels:** Not provided.

**Facilities:** A dining room, lounge with TV and DVD, WLAN at an extra charge and a garden with a swimming pool.



Download these images and more in the agents' corner on [www.ghs.co.za](http://www.ghs.co.za).

# Accommodation

## Student House

The Student House is a private house in an upmarket residential area. It is a very inexpensive form of accommodation, ideal for long-term students. This self-catering accommodation consists of 1 single and 2 twin rooms as well as 3 rooms with bunk beds. There are 4 bathrooms to share, a communal kitchen, a dining room, a lounge and a beautiful garden with a swimming pool.

The main shopping areas for the southern area as well as restaurants, pubs, etc. are within walking distance. Please also see the map on the previous page for the location.

### Details

**Location:** Upmarket residential area in walking distance to a commercial centre.

**Travelling time to school:** 15 minutes walking distance to the school in Newlands; 30 minutes by MetroRail to the City Centre school.

**Travelling costs:** ZAR 64 (€ 6,40 / US\$ 8) per week.

**Meals:** Self-catering facilities are available for students to prepare their own meals.

**Rooms:** Twin rooms and rooms with 1 or 2 bunk beds. 4 bathrooms are available to share.

**Laundry:** A commercial laundry service is close by.

**Bedding:** Provided.

**Towels:** Not provided.

**Facilities:** A dining room, lounge with TV and DVD, WLAN at an extra charge and a garden with a swimming pool.

## Student Residence

The Student Residence is located in a popular student area close to the University of Cape Town. There are many pubs, restaurants and nightspots in the area. Here, students can easily meet people, facilitating the learning of everyday English in a most enjoyable way.

The residence can be used for students attending either Good Hope Studies Newlands or Good Hope Studies City Centre as it is only a few stations by MetroRail from either centre.

There are 20 single rooms with bathrooms to share, self-catering facilities and student lounges. The residence is decorated in a modern, African style.

The Student Residence is mainly used by younger students (18 to 25) and therefore not suitable for students aged 30 or older.

### Details

**Location:** Residential area; close to a student area with restaurants and bars.

**Travelling time to school:** 20 - 30 minutes to both schools.

**Travelling costs:** ZAR 64 (€ 6,40 / US\$ 8) per week.

**Meals:** Self-catering facilities are available for students to prepare their own meals.

**Rooms:** 20 single rooms, 5 rooms share a bathroom (male and female students are accommodated in separate sections).

**Laundry:** A commercial laundry service is close by.

**Bedding:** Provided.

**Towels:** Not provided.

**Facilities:** 2 kitchens, 2 student lounges with TV and DVD. WLAN at an extra charge.



Download these images and more in the agents' corner on [www.ghs.co.za](http://www.ghs.co.za).

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# Accommodation

## Further accommodation

### Bed & Breakfast *[both schools]*



Bed & Breakfasts are ideal for older students who prefer to be independent yet are looking for a more affordable option than a hotel. Bed & Breakfasts typically have between one to three single and double rooms with en-suite bathrooms and are of a similar standard to a hotel.

### Southern Sun Newlands \*\*\* *[Newlands school only]*



The hotel is centrally located and within easy walking distance of the school, shops, restaurants and the Metro station (see map on page 21). Further information at [www.southern.sun.com](http://www.southern.sun.com).

### The Vineyard Hotel\*\*\*\* *[Newlands school only]*



The Vineyard Hotel is one of the finest hotels in Cape Town. It has exquisite restaurants and a tremendous view of Table Mountain from its beautiful gardens, and a swimming pool. It is centrally located and within walking distance of the school (see map on page 21). Further information on [www.vineyard.co.za](http://www.vineyard.co.za).

### Hollow on the Square\*\*\* *[City Centre school only]*



Located in the beautiful city of Cape Town, Hollow On The Square is within walking distance from the Good Hope Studies City Centre campus, the famous V&A Waterfront, city centre and Cape Town International Convention Centre. Hollow on the Square offers stylish and modern accommodation and amenities to ensure a comfortable stay. Wireless connectivity throughout the hotel enables you to chat to loved ones on the internet. The Amici Restaurant offers fine dining with a street cafe flair, as well as in-house dining.

### Winstonia Residence *[City Centre school only]*



The Winstonia Residence caters specifically for language students. It is located in Sea Point, with 15 minutes travelling time by public bus or Minibus taxis to get to school.

There are double rooms with bathrooms to share and single rooms, where two rooms share one bathroom. There is a large common area where students can chat and watch TV together. Breakfast and dinner (optional) are provided.

# Volunteer Programme

There is nothing more rewarding than helping those in need. South Africa is in many ways a first-world country. Yet in other respects it is very much a developing country. This dichotomy presents the country with some of its greatest challenges.

Our volunteers get to experience both sides of South Africa. They are therefore able to gain much greater insight than the usual tourist into South Africa's people, its cultures and its religions.

## Important



- A number of projects are available throughout Southern Africa.
- This programme can be booked with or without a language course.
- A good conversational level of English is required.
- There are limits on the number of volunteers each project can accept. All programs are available all year round – with the exception of those that are only available outside of school holidays.

## English language course PLUS volunteering

Students who start with an English language course and then go on to do a volunteer programme have plenty of time to get used to the new environment.

### Volunteer projects in and around Cape Town

For some projects there is no need to change accommodation. Please refer to the detailed project descriptions whether it is necessary to change accommodation or not.

On the **Friday** afternoon in the week before the volunteering starts, all new volunteers will have an orientation meeting.

On **Monday** students start and find their own way to the project.

### Projects in other parts of Southern Africa

When students have finished their course in Cape Town, they have to move to their project the weekend before the volunteering starts. Some projects require students to arrive on the Monday or Tuesday. Please refer to the detailed project descriptions.

The volunteers need to fly to the nearest airport and receive a transfer to the project from there. At the project volunteers will have an orientation meeting as well as any training required.

## Volunteering ONLY

### Volunteer projects in and around Cape Town

Students need to arrive at their accommodation in Cape Town on the Thursday in the week before the project starts.

On **Friday** afternoon an orientation meeting takes place together with other new volunteers.

On **Saturday**, the volunteers take part in a full day tour together with students from the language school.

On **Monday** students start and find their own way to the project.

### Projects in other parts of Southern Africa

People volunteering in other parts of Southern Africa have to arrive the weekend before the volunteering starts. Some projects require students to arrive on the Monday or Tuesday. Please refer to the detailed project descriptions.

The volunteers need fly to the nearest airport and receive a transfer to the project from there. At the project volunteers will have an orientation meeting as well as any training required.

## Choosing the right project

There is a brief description of each project in this manual and in our work and volunteer brochure.

Once the student has found a favourite project we strongly recommend that the student reads the detailed project description (the PDFs can be downloaded from the agents' corner).

If there are still some questions, you can also contact our product manager for work and volunteer programmes ([workplacement@ghs.co.za](mailto:workplacement@ghs.co.za)).

## The actual job

The volunteer jobs available at a given time can vary and also depend on the experience, education, knowledge and interests of the volunteer. Our placement coordinator will ensure that volunteers are placed in suitable projects and that they are utilized appropriately.

## Donations

Funding is a major concern for most projects. The project fees of many projects include a donation that is passed on in full to the project. Therefore volunteers are also making an important financial contribution to their project.

## Itinerary

Students will receive the full programme details about 4 weeks before departure. Included in this are the itinerary, information about airport transfers, meals and accommodation, contact details of the programme and any other relevant information.

# Volunteer Programme

## Social Projects

For anyone with an interest in working with people, a wide range of NGO's work with communities, helping to improve the quality of their lives. All of these NGO's depend on the efforts and enthusiasm of the people who work for them. Many would not be able to cope without the additional help they get from volunteers, both local and international.

## Teaching Centre [map ref. 1] **[new]**

<b>Location</b>	Cape Town
<b>Minimum age</b>	18 years
<b>Duration</b>	From 2 weeks

This is an early intervention literacy programme. It supports children who are at risk in learning to read. To do this, the programme focuses on language enrichment, offering extra help and remedial assistance to children who are learning English as a second language.

Currently there are five centres operating in six schools around Cape Town.

### Volunteering

Mondays – Friday, from 08h30 – 13h00 (though this will vary from centre to centre – different centres start at different times).

Volunteers can be involved in the following:

- Teaching learners during Literacy Hour.
- Assisting the Centre Manager with creating and organising resources.
- Assisting with Book Clubs, Book Buddies, Assessment and Parent Workshops.

### Accommodation and Transport

All Good Hope Studies accommodation options are available. Travelling from the Student House and the Student Residence takes about 15 to 25 minutes by car. Homestays can be anything from 10 to 30 minutes away in morning traffic, depending on availability of families. Depending on where they are staying, volunteers can travel to work by bicycle, rented car or private transfer service.

### Additional Costs

Depending on the distance between the accommodation and the project, daily transport can be by MetroRail, bicycle, rented car or private transfer. Costs range from € 5 / US\$ 6.50 (MetroRail) to € 110 / US\$ 140 (private transfer) per week.

Certain accommodation options exclude meals (self-catering).

Spending money for evenings and weekends.

## Child Care Centre [map ref. 3] **[new]**

<b>Location</b>	Fishhoek and Westlake [30 min. from Cape Town central]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 2 weeks

This Centre is involved in various activities in needy communities, all aimed at making a difference to as many lives as possible. The centre's activities include:

- A day care centre and place of safety in Fish Hoek that is open to children from a nearby community. The children are placed here on a temporary basis, and the aim is for them to be placed permanently with their own relatives, with another family, or in an orphanage. The centre is run by a house mother.
- A day care centre in Westlake that is open to children from a nearby community, similar to the one in Fish Hoek, also run by a house mother.
- A help centre where items for donation can be dropped off. The centre then distributes the goods to the day care centres in Fishhoek and Westlake.
- The centre also networks with other organisations in the community to help with their needs.

### Volunteering

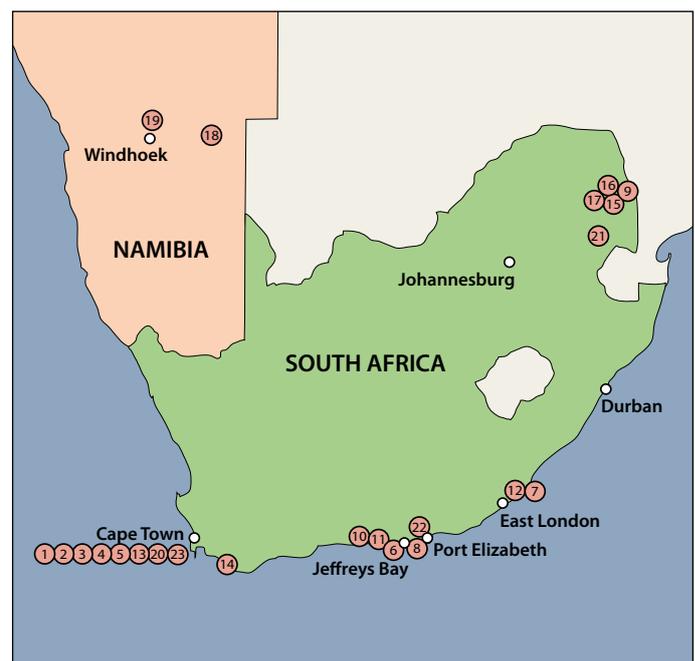
Volunteers will be involved in all aspects of the project and will receive basic training at the centre.

### Accommodation and Transport

The project provides accommodation in a family home. Single or shared rooms, with a volunteers' kitchenette and shared bathrooms. Two options: Either fully self-catering, or one cooked meal per day.

### Additional Costs

Spending money for meals (self-catering), evenings and weekends.



# Volunteer Programme

## Home for the Elderly [map ref. 23] **[new]**

<b>Location</b>	Cape Town [Rondebosch, Observatory, Athlone]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 2 weeks

This organisation aims to provide all its residents with the highest standard of care and nursing within a homely environment, and to promote quality of life, the maintenance of independence, and the preservation of dignity. By becoming members of a Senior Centre, residents are encouraged to participate in all aspects of community life.

Home for the Elderly offers competitive health care, and in all health care facilities there is provision for those who need special additional care. Trained health care professionals provide a high quality of care, and independence is encouraged.

This organisation offers the elderly a variety of options and services for their retirement.

### Volunteering

Volunteers will work at one of the project's many facilities:

- Avondrust Court is situated in Rondebosch, an established leafy suburb.
- Arcadia Place is situated in Observatory, a central suburb popular with students, and is close to many local amenities.
- Erica Place is situated in Athlone and is a Frail Care Facility.

Mondays – Friday, from 08h00- 16h00. The volunteers role will depend on the facility they are placed at, but the general idea is that the volunteers will assist care takers in caring for the elderly. This would include keeping the elderly busy with activities like art classes, playing games, or even playing a musical instrument (depending on the volunteer's skills).

### Accommodation and Transport

All Good Hope Studies accommodation options are available. Travelling from the Student House and the Student Residence takes about 15 to 25 minutes by car. Homestays can be anything from 10 to 30 minutes away in morning traffic, depending on availability of families. Depending on where they are staying, volunteers can travel to work by bicycle, rented car or private transfer service.

### Additional Costs

Depending on the distance between the accommodation and the project, daily transport can be by MetroRail, bicycle, rented car or private transfer. Costs range from € 5 / US\$ 6.50 (MetroRail) to € 110 / US\$ 140 (private transfer) per week.

Certain accommodation options exclude meals (self-catering).

Spending money for evenings and weekends.

## House of Care [map ref. 2]

<b>Location</b>	Vredehoek [Cape Town central area]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 12 weeks

Dating back to 1881, this organization occupies a large property in the Cape Town district of Vredehoek. In the main building, they take care of elderly people and a few years back some smaller buildings were added for toddlers and disabled school children from disadvantaged communities.

As a nonprofit organization, the House of Care recognizes and appreciates the contributions made by local and foreign volunteers. Like House of Care employees, the volunteer force consists of people of all ages, backgrounds and races. Volunteers come from diverse cultures and different countries, and bring a variety of experience.

### Volunteering

Volunteers can choose whether they would like to get involved with the elderly, or with toddlers and disabled children. Depending on their qualifications and experience, the volunteer may be assigned to work with the people directly, or may be assigned to help in the field of administration and fund raising. Working with people – both the elderly and children - can be extremely rewarding. The wonderful location makes this project especially attractive to anyone who wants to do community work.

### Accommodation and Transport

All Good Hope Studies accommodation options are available. Travelling from the Student House and the Student Residence takes about 15 to 25 minutes by car. Homestays can be anything from 10 to 30 minutes away in morning traffic, depending on availability of families. Depending on where they are staying, volunteers can travel to work by bicycle, rented car or private transfer service.

### Additional Costs

Depending on the distance between the accommodation and the project, daily transport can be by MetroRail, bicycle, rented car or private transfer. Costs range from € 5 / US\$ 6.50 (MetroRail) to € 110 / US\$ 140 (private transfer) per week.

Certain accommodation options exclude meals (self-catering).

Spending money for evenings and weekends.

## Children's Hospital [map ref. 4]

<b>Location</b>	Rondebosch [Cape Town, southern suburbs]
<b>Minimum age</b>	17 years
<b>Duration</b>	From 2 weeks

This project is a voluntary support group to a children's hospital. The group believes that physical and emotional healing work simultaneously. It seeks to provide facilities, assistance and care for the patients of the hospital and their families. This project is committed to helping make the hospital experience less traumatic for patients and their families. They do this by providing emotional support as well as practical assistance.

# Volunteer Programme

## Volunteering

Volunteers with brightly coloured toy trolleys filled with fun goodies visit the hospital wards, giving love and comfort to sick children who are often scared and missing their families. Volunteering changes lives - for both the volunteers and the patients.

## Accommodation

All Good Hope Studies accommodation options are available. In case of Student House and Student Residence volunteers need to take the MetroRail and then walk for about 20 minutes. Host-families are available in the area where the project is located.

## Recovery Hospital [map ref. 5]

<b>Location</b>	Athlone [20 min. from Cape Town central area]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 4 weeks

The objective of the hospital is to provide expert nursing and medical care in a homely and loving environment for infants and children who are recovering from acute medical and surgical conditions. These children are unable to return to their own homes for social or medical reasons. To ensure that the hospital is able to provide an excellent quality of care, the hospital continually aims to improve their facilities and the general maintenance.

Underprivileged families living in deprived areas do not have the finance or the facilities to nurse their children after acute illness or burns. This Hospital is an essential link in the treatment of children, breaking the cycle of recurrence of sometimes-fatal diseases.

## Volunteering

The more active children at the hospital are able to run around and play. They require attention and must be kept occupied. This type of work is different from nursing. If volunteers can work with these children, it means that the nurses are then able to focus purely on their medical work. The children confined to their beds also need the care and attention of the volunteers, who play and read with them and distract them from their illnesses. Volunteers also help with feeding, making meal times more efficient. They may also help with basic administrative tasks, cleaning and escorting patients to other hospitals. Volunteers are a valuable addition to the team at the hospital and their work has become an integral part of the care giving package.

## Accommodation

All Good Hope Studies accommodation options are available. In case of Student House and Student Residence it is required to pay for a private transfer or hire a car. Host-families are available close to the area where the project is located.

## Jeffrey's Bay Kindergarten Project [map ref. 6]

<b>Location</b>	Jeffrey's Bay [Garden Route]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 4 weeks

Jeffrey's Bay is situated in the Eastern Cape Province, about an hour's drive southwest of Port Elizabeth. Once a sleepy, fishing and surfing village, Jeffrey's Bay is now known as one of the fastest growing towns in South Africa. Jeffrey's Bay is a popular tourist destination largely because of its surfing opportunities. It is the home of the annual Billabong Pro surfing competition. This international event attracts professional surfers from all over the world, and many tourists as well. Jeffrey's Bay is famous for its abundance of seashells and calamari. Every year, migrating whales make their way along the Southern Cape, all the way to Jeffrey's Bay, where they give birth, and they can be seen breaching almost every day during this season.

The project centres around a kindergarten school for disadvantaged children from the township in Jeffrey's Bay. They provide education and stimulation for the children. The school relies on basic teaching aids, which are scarce, to teach these children and provide an educational experience for them. With very little funds available, they struggle to employ qualified staff. The school welcomes all volunteers who are innovative and passionate to help with the daily running of the school and assisting with the children: playing, teaching and giving them all the love they need.

## Volunteering

General role: volunteers need to play with the children, keep them entertained, help the staff members with the daily running of the school, assist teachers with all activities, be innovative with ideas of new games to teach children.

## Accommodation and Transport

Accommodation is included. Dorm-style room, sharing a communal bathroom at a backpackers. No daily transfer is needed as the accommodation & project are within walking distance of each other. Airport transfer: to and from Port Elizabeth airport on arrival & departure are included.

# Volunteer Programme

## Farm stays

Our farm stays offer the great opportunity to learn life skills in the most beautiful areas of South Africa, to interact with people and to experience everything from growing seed to packaging and selling the final product.

### Organic Farming [map ref. 7]

Location	Approximately 60 km from East London
Minimum age	18 years
Duration	From 2 weeks

The farm is located on the Wild Coast, in the Eastern Cape Province, which is malaria-free. The project aims to farm holistically, applying techniques of biodynamic and astrological farming to rehabilitate Mpetukop Farm, its soil and its unique ecosystem. In keeping with these goals, there are both animals and plants on the land, and they are rotated, creating a mutually beneficial ecosystem which supports a diversity of species, with the aim of improving the soil for future generations.

#### Volunteering

Volunteers will be involved in learning traditional growing methods, as well as Permaculture, the concept of food forests, companion planting and many other techniques. Volunteers will learn enough to enable them to create their own productive gardens, whether they live in the city or the country. The main emphasis is the production of vegetables, herbs and fruits according to the natural rhythms of the earth. All volunteers will have some involvement with the fruit, herb and vegetable production on the farm as it is the largest aspect of life on Mpetukop. Volunteers will experience everything from growing seed to packaging and selling the final product. Volunteers can also learn how to make their own dairy produce from hormone-free milk from the local dairy, as well as how to make butter, jams & preserves from home-grown produce; and herbal remedies.

#### Accommodation

All volunteers are housed in the farmhouse, which they share with the owners. One side of the house is dedicated to volunteers, while everybody shares the kitchen. The rooms are spacious and comfortable and volunteers either have their own rooms, or share with one or two other volunteers. Shared rooms are usually single-sex.

Three/four meals a day are included. Volunteers are expected to help either with the preparation of each meal, or with the washing and tidying up afterwards. The farm owners will do their best to accommodate any reasonable dietary requirements and are happy to cook vegetarian. The majority of meals are eaten together, although this is flexible.

## Conservation Projects

Disadvantaged communities are sometimes unable to care for their animals. Without help, these animals could develop illnesses or end up scavenging on rubbish heaps. Animal projects in Africa sometimes involve working with animals for the benefit of people; for instance, healing projects. If you love animals and want to volunteer to help animals, then become an African conservation volunteer!

### African Horizon [map ref. 8]

Location	Thornhill <small>[Garden Route]</small>
Minimum age	16 years
Duration	From 2 weeks

Situated between Port Elizabeth and Jeffreys Bay, the Animal Rehabilitation Centre feeds and cares for stranded and injured animals.

This project has a genuine need for volunteers who are willing to give their support, time and funding.

The centre boasts in excess of forty species of wildlife, including cheetah, giraffe, zebra, impala, blesbok, duiker, bushbuck, monkeys and a huge selection of bird species. Some animals that can't be free-roaming are kept in enclosures, but most of the larger animals roam freely on the reserve.

Here is an example of a typical working day at African Horizon.

It can be hard work. It can be dirty. It can be smelly. But that's all part of the fun!

7:30 am - Preparation of animal feeds. One volunteer each day is asked to start an hour early to assist a member of staff with preparation and feeding of the main aviary.

8:30 am - Feeding of the animals and birds throughout the park. This can take between 30 minutes and 2 hours depending on the number of volunteers!

Half an hour break for breakfast once the morning feed is completed. After breakfast we go through the list of jobs that need doing throughout the park. Some jobs, such as washing all the dirty animal dishes and feeding the animals in the clinic, are done on a rota basis. Other jobs are assigned on a daily basis and include, for example, raking and cleaning enclosures, maintenance and repairs or checking the game fence for holes.

10:00 am/11:00 am - 1:00 pm - Jobs as above.

1:00 pm - 2:00 pm - Lunch!

2:00 pm - 3:30 pm/4:00 pm - Afternoon feed (preparation of food and feeding of animals and birds throughout the park again)

4:00 pm - 4:30 pm/5:00 pm - Afternoon jobs - these can include washing the dirty dishes from the afternoon feed, checking the park to ensure there are no problems, clinic duties, feeding the farm animals on site or rounding up and feeding the calves. Volunteers work 5 days with 2 days off each week.

# Volunteer Programme

## Accommodation and Transport

Accommodation is included. Volunteers live on site in backpackers dormitory-style accommodation and all meals are provided. No daily transport is needed as the project is located on site. Airport - Pick up & drop off: on arrival from Port Elizabeth or Jeffrey's Bay included and transfer on departure can be arranged at an extra cost.

## White Lion Project [map ref. 9]

<b>Location</b>	Timbavati region [Kruger Park]
<b>Minimum age</b>	19 years
<b>Duration</b>	2 - 8 weeks

The White Lion Project's primary objective is to be the first in the world to reintroduce White Lions back to the wild, in the area in which they were once commonly found - the Greater Timbavati region. The project operates within a modern conservation model, which is based on conservation through sustainable development, with particular emphasis on community participation, education and cultural upliftment.

The project offers an exclusive opportunity for suitable participants to volunteer at the TSAU Centre for White Lion Reintroduction. Successful candidates are trained as active members of the scientific monitoring and research team. Participants have a unique opportunity to gain hands-on game-ranging experience whilst making a valuable contribution to the long-term conservation of the white lions.

## Volunteering

Participants in the fields of conservation, environmental science, wildlife management, ecology or wildlife biology, wildlife journalism, wildlife photography, veterinary science, animal behaviour studies, or related fields will benefit from the scientific aspects of the project.

Participants with a genuine interest in sustainable conservation, who wish to make a practical contribution to the protection of the white lions, their habitat and the sustainable living of surrounding communities can participate in related programmes.

Participants need flexibility, adaptability and self-sufficiency: As a member of the research team, the volunteer prepares meals together with the team and is responsible for his/her own 'house-keeping'.

Volunteers can expect to engage in the following activities:

- Lion Monitoring.
- Anti-Poaching Activities.
- Habitat Management.
- Scientific Research.
- Community Development.
- Eco-Educational Programme.
- Organic food-growth Programme

## Accommodation and Transport

Attractive, rustic accommodation in the form of shared rooms and bathrooms (maximum 3 people sharing), is included. No daily transfer is needed as the project is located within in walking distance from the accommodation. Airport - drop-off/pickup on day of arrival and departure included.

## Garden Route Elephant Park [map ref. 10]

<b>Location</b>	Knysna [Garden Route]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 2 weeks

The Garden Route Elephant Park is a place of safety for elephants. The park started off with only two elephants in 1994 but has since been joined by ten other elephants. The herd now comprises six males and six females, ranging in age from about 24 months to 23 years. The park offers a rare and exciting opportunity to get close to these gentle giants, who live in a controlled, free-range environment in the heart of the famous Garden Route. This means that the elephants get to walk and graze in the fields as they would do in the wild. However they constantly still need handlers and guides with them as they are living among and interacting with humans every day. The volunteer's experience with the elephants is, therefore, as natural as possible.

## Volunteering

Volunteers get involved in all aspects of the park – research, marketing, functions, maintenance, training, guiding, education, etc. Tasks can include: Preparing food for the elephants, preparing milk bottles and feeding the baby elephants, helping the elephant guides and handlers in the field during daily tours, assisting with veterinary care, environmental education, general maintenance, marketing and advertising, helping with other functions and research.

## Accommodation and Transport

Accommodation is included. Volunteers are based at the elephant park. Volunteers live in a bunkhouse in comfortable dorm style rooms, so you may be sharing with two or three volunteers depending on numbers. Separate, gender-defined toilets and showers are a few steps away from your room. No daily transfer is needed as the project is located within in walking distance from the accommodation. Airport - pickup/drop-off on day of arrival and departure included from George airport or Plettenberg Bay bus stop.

## Monkey Sanctuary [map ref. 11]

<b>Location</b>	Plettenberg Bay [Garden Route]
<b>Minimum age</b>	16 years
<b>Duration</b>	From 8 weeks

The sanctuary is exceptional as it caters for several species of primates who are not caged. They are free to move about the forest harmoniously. The monkey sanctuary funds itself through revenue from tourists and visitors who take educational tours (safaris) in the forest which houses over 400 primates and more than 3,000 birds. The safaris are fun, exciting and educational. Guests leave the sanctuary with a greater understanding of the primates of the world and the threats they are facing. German, Dutch, Spanish, Portuguese and Italian guides are particularly in demand, but any knowledgeable person who can use entertainment to further environmental awareness will be considered.

## Volunteering

Volunteers will assist the safari guides and primate keepers or the marketing department with their daily tasks.

# Volunteer Programme

Inexperienced volunteers will also be considered if they are hard-working, fast-learning, enthusiastic and prepared to fulfil tasks such as walking tourists from the entrance gate to the reception area, to explain the basic rules on the way, working in the curio store and helping out at reception or assisting with the birds and primate care.

## Accommodation and Transport

Accommodation is included at host-families in Plettenberg Bay. They are about 300 m from the beach and close to a shopping centre and restaurants. There are three single beds in each room. The bathroom is shared.

The host-family will take the volunteer to the project each day and fetch them again in the evening.

## Horse Rescue & Rehabilitation Centre [\[map ref. 12\]](#)

Location	near Chintsa East [40 km from East London]
Minimum age	18 years
Duration	2 - 12 weeks

This centre is run by a family on a non-profit basis. They run horse trails which are used to support the rehabilitation of abused and neglected horses.

They have been running horse trails full-time since 1998, and have provided trails for one of the biggest backpackers in South Africa. The rehabilitation side of the project was established in 2000, and since then they have provided homes for numerous horses in order to save them. The rehabilitation centre has a very good reputation and works with the Society for the Protection and Care of Animals (SPCA).

The motto of the project is "Horses Working for Horses", and this is exactly what happens. The income that the beach and bush trail horses generate helps fund the horses in the rehabilitation centre.

## Volunteering

As part of the project volunteers will be involved with both the beach trails and the horses that are being rehabilitated. The project allows volunteers to work closely with these horses on a daily basis.

## Accommodation and Transport

Volunteers will be staying in a cottage which has a TV, washing machine, stove, microwave and fridge. There is also a braai (BBQ) area. There are email facilities for volunteers to use within reasonable times.

Volunteers will be provided with three meals a day. On Saturdays there is usually a braai and a few drinks and Sundays are usually a traditional English Roast.

## Bird & Primate World [\[map ref. 13\]](#)

Location	Hout Bay [30 min. from Cape Town]
Minimum age	18 years
Duration	From 4 weeks

Bird & Primate World is the largest bird park in Africa and a well known tourist attraction. Over 3000 birds (and small animals) of 400 different

species are displayed in more than 100 spacious landscaped walk-through aviaries, allowing the most intimate closeness with nature.

They get a close-up view of them as they feed, sing, display, socialize, build nests and incubate eggs – an unforgettable experience.

## Volunteering

Volunteers will receive training during their first week. They will then start working in either the bird or the primate section.

Work will include feeding, nursing, cleaning and some administration.

## Accommodation and Transport

All Good Hope Studies accommodation options are available. Travelling from the Student House and the Student Residence takes about 30 minutes by car. Homestays can be anything from 30 to 40 minutes away in morning traffic, depending on availability of families. Depending on where they are staying, volunteers can travel to work by bicycle or rented car.

## Shark project [\[map ref. 14\]](#)

Location	Gansbaai [Western Cape]
Minimum age	18 years
Duration	2 - 12 weeks

For shark-lovers, volunteering at White Shark is the perfect way of getting up close and personal with carcharodon carcharias, more commonly known as the great white shark. Every trip on Slashfin is unique thanks to the abundance of great whites that come to the surface, while unknowingly putting on a show for tourists. Thanks to the knowledgeable team of marine biologists employed by White Shark and the experienced crew on the boat, each visit to Kleinbaai has taught me something new about great whites, as well as various other marine species, such as whales, dolphins, and the importance of conservation.

In addition to Slashfin, volunteers are fortunate to board the research vessel named Lwazi. It provides an incredible once-in-a-lifetime opportunity to tag and track sharks in the bay. Volunteers gain real-time information about the patterns and behaviours of great whites that is not available anywhere else in the world. The program is open to individuals of all ages from around the world. If you have any interest in sharks and conservation, you need to participate in this program.

Along with all the work, participants also should expect to have a lot of fun. Volunteers stay together in a house close to the harbor. Some activities include braais, horseback riding, abalone tours and side trips to wine country. You will make great friends and lasting memories.

## Volunteering

Volunteers are primarily here to work closely with sharks and tourists. The majority of sea time is spent aboard Shark Fever as a crew member, helping out with cage diving operations. For volunteers who show a good work ethic, time aboard Lwazi may also be available.

# Volunteer Programme

Volunteers staying for longer than one month may also have the opportunity to be a part of tracking teams (usually teams have 10-12 hour shifts at sea).

Volunteers will normally be scheduled for 1-2 trips per day, though this depends on volunteer numbers/ space on the boat. Volunteers will have the opportunity to help collect and enter data.

## Accommodation and Transport

Accommodation is included. The fully furnished house is situated in a safe residential area. The house sleeps 8 in 4 shared rooms. No transfer is needed daily as the project is located within walking distance from the accommodation. Airport - Pick up & drop off are included in the cost (from Cape Town to Gansbaai).

## Cheetah Conservation [map ref. 15]

<b>Location</b>	Hoedspruit [Limpopo Province South Africa]
<b>Minimum age</b>	18 years (maximum 35)
<b>Duration</b>	3 weeks only

This facility is dedicated to the quest of ensuring the survival of rare, vulnerable and endangered species, particularly cheetahs, in South Africa, as well as the rehabilitation and care of orphaned and injured animals. The centre is a home to cheetah, wild dog, black-footed cats, lion, African wild cats, ground hornbills, sable antelope and many other species. The programme aims to equip volunteers with the ability to actively participate in conserving the wildlife of Southern Africa, to build awareness of conservation on a broader global scale, and to experience the beauty and rich diversity of South Africa.

## Volunteering

Volunteers will work alongside the team at the project as they go about their daily activities of feeding the animals, ensuring their environments are clean and safe, and administering medical care. They may also get the opportunity to view surgical procedures in the veterinary facility, as well as sharing in the education and upliftment of children from the surrounding communities.

## Accommodation

Volunteers are accommodated in thatched huts (each can sleep 2 people) in Nungu Camp - situated within the boundaries of Kapama Private Game Reserve. Separate facilities are available for male and female participants. In keeping with the adventurous spirit of the programme, accommodation is basic and without "frills". It is, however, clean with every amenity to make the volunteers' stay a comfortable one.

Three meals per day are prepared in the camp - a valuable team building experience. There is a kitchen with fridges in the camp, as well as barbecue facilities.

## Limpopo Primate Centre [map ref. 16]

<b>Location</b>	Closest town: Phalaborwa [Limpopo Province South Africa]
<b>Minimum age</b>	18 years
<b>Duration</b>	From 2 weeks (ideally 4 weeks or longer)

The centre has been involved in primate rehabilitation for 16 years, and considers themselves to be "Vervet Monkey Specialists". At one stage they only dealt with monkeys, but have been receiving more animal and bird species lately. Any orphaned and/or injured animals are treated at the centre, and when healed or strong enough, released back to their natural habitat.

The centre's policy is to NOT keep animals in cages once they have been rehabilitated. Primates take longer to rehabilitate, so their rehabilitation could take up to 3 years.

The Environmental Education project is involved with different community upliftment programmes. Volunteers sometimes get the opportunity to enjoy first hand experiences in both of these fields.

With a specially designed programme, the centre provides temporary sanctuary for vervet monkeys and other injured wildlife. A rehabilitation centre such as this one plays an important role and helps to provide a much needed service to abused animal wildlife, communities, and the wider public.

## Volunteering

Volunteers get hands-on experience of working with injured/orphaned wild animals, and the satisfaction of knowing that you helped to better the quality of life of some beautiful wild animal, be there when it gets released back to nature!

## Accommodation

Two big dormitories; Loerie's Rest accommodates 7 people, Owl's Barn 8, Woodpecker Inn 4 to 6, while 3 to 4 people can sleep in Fish Eagle Cabin.

## Lowveld Rehabilitation Centre [map ref. 17]

<b>Location</b>	33 km from Hoedspruit [Limpopo Province South Africa]
<b>Minimum age</b>	18 years (maximum 30)
<b>Duration</b>	From 2 weeks

What the Lowveld Rehabilitation Centre does:

- Create homes for orphaned, poisoned or injured wildlife, which due to their injuries will never be able to return to their natural environment.
- Reintroduce rehabilitated wildlife to their natural environment where possible.
- Establish breeding facilities for our wildlife, which can be reintroduced back into the wild.
- Attempt through our educational programme to stress how sensitive our ecosystem is and how fast we are losing it.
- To work hand in hand with other conservation bodies, whose objectives are totally for conservation.

# Volunteer Programme

## Volunteering

Volunteers will gain hands-on experience in working with animals and learning about endangered African wildlife. They can take part in the daily feeding of a variety of many orphaned and permanently housed animals by cleaning out their enclosures and scrubbing of their bed mats. Volunteers may even get the chance to release some of the animals back into the wild. Other activities they may include: game capture and possible re-location; wildlife veterinary work, which would be mostly observational. Due to the nature of the rehab, however, nothing is predictable or guaranteed.

## Accommodation

Separate male and female accommodation is provided, with between 2 to 4 to a room. Females are housed in a brick and reed building, as are the males. There is space for 12 females and 6 males. There are rooms available for married couples but this is subject to bookings. (We cannot guarantee that this will always be available).

## Windhoek Foundation [map ref. 18]

<b>Location</b>	Omaheke Region in the eastern part of central Namibia
<b>Minimum age</b>	18 years (maximum 40)
<b>Duration</b>	2 - 12 weeks

There are two projects volunteers can choose from:

### Cheeky Cheetah Kids Project

This project supports the indigenous San people of providing sustainable education for children and basic training for adults, giving them skills to secure a more constant source of income and a better future.

The project combines basic pre-school education, life skills training and building awareness of wildlife conservation. With this solid foundation, the Cheeky Cheetah students have a better chance of finishing their schooling and adapting in public schools. As a volunteer, you will be helping to make a difference in the lives of small children and their families.

### Wildlife project

The project provides safety for animals which have been captured or removed from their habitat, and the rehabilitates and cares for injured animals.

As a volunteer you will be involved in all daily activities. These include preparing food, feeding animals, caretaking, cleaning and building enclosures and waterholes, patrolling fences on horseback, counting game, animal studies, helping in the children's day care centre, research on rehabilitated animals. There may be fear factor games, survivor games, fancy dress nights, bush walks, animal walks, or star gazing. Volunteers can make a difference in animal conservation, providing animals that cannot be released with decent living conditions, and with care. We believe that all animals deserve a second chance and that they are entitled to be put back into their natural habitat.

### Accommodation

Volunteers stay in a wooden cabin unit at the Volunteer Village. Four volunteers share each unit. Showers and toilets are communal and separate from the cabins.

## Namibia Wildlife & Community [map ref. 19]

<b>Location</b>	42 km outside of Windhoek
<b>Minimum age</b>	18 years
<b>Duration</b>	2 - 12 weeks

This project has a vision of an Africa where humans and wildlife can live and thrive together. Their mission is to conserve the land, cultures and wildlife of Namibia and rescue species threatened by an ever-shrinking habitat.

Supporting African wildlife, the project provides a safe home for orphaned and injured animals which cannot be released back into the wild. Supporting the marginalised San Community, the Clever Club School provides free education for San Bushman children. It is their vision to play a pro-active role in nature conservation because they believe that this generation holds this invaluable heritage in our trust for future generations.

The following exciting volunteering programmes are offered:

### Wildlife Volunteer

During their time at the sanctuary, volunteers will feed the animals, take them on walks, go on game counts and help with any other projects that may come up. Volunteers have the rare and exciting opportunity to work closely with animals and to participate actively in the conservation of African wildlife.

The sanctuary currently provides a safe refuge for orphaned and injured wildlife including a number of lions, leopards, cheetahs, wild dogs, caracals, baboons and meerkats as well as many farmyard animals such as sheep, goats, chicken and geese. Wildlife volunteers play an important role, caring for and feeding the animals on a daily basis, and helping to maintain and develop the sanctuary.

### Medical Volunteer

Volunteers have a wonderful opportunity to contribute to the medical welfare of the San community, and to experience the unspoiled African wilderness. Volunteers are the key to the success of this special place. All the money raised through our volunteering programme goes directly back into the project which provides employment, healthcare, education and accommodation for the local San people, and ensures the rescue, survival and rehabilitation of orphaned and injured African wildlife.

### Clever Club School

As a wildlife conservation or medical volunteer, it is also possible to spend some time at our Clever Club School. This pre-school provides vital free education to the San Bushman children whose parents work on the sanctuary/ farm, and who would otherwise not have access to education.

### Accommodation

Wildlife / Conservation Volunteer:

Two types of accommodation are offered: (1) volunteer rooms: up to three people (same gender) share each room; or (2) large tents with a living and bedroom area, to be shared by two volunteers (same gender or a couple). Showers and toilet facilities are communal and electricity and hot water is supplied by solar energy and is freely available.

# Volunteer Programme

## Medical Volunteer:

Modern bungalow house, shared with the resident Doctor and Nurse. Depending on the number of volunteers, volunteers may have their own room, or may share with one other person of the same gender. The house has a kitchen, bathroom and living room (with TV), and electricity and hot water are freely available.

## Domestic Animal Rescue [map ref. 20]

<b>Location</b>	Fish Hoek [40 minutes from Cape Town]
<b>Minimum age</b>	17
<b>Duration</b>	From 2 weeks

This centre is a pro-life, non-profit organization whose core aim is to rescue, rehabilitate, re-unite and re-home lost, abandoned, abused and neglected dogs and cats.

### Volunteering

Volunteers can help in various ways:

- Kennels/Cattery - Work one-on-one with the dogs and puppies/cats and kittens
- Office Assistant - Help answer phones, paperwork, general office work, public relations, etc.
- Animal Rescue
- General Maintenance - Fix Kennels/Cattery, painting, handiwork, carpentry and repairs
- Charity Shops & General fund-raising
- Home-Checks - Visit adopted animals to ensure their well-being and to check that the conditions of adoption are being adhered to.

### Accommodation

All Good Hope Studies accommodation options are available. Volunteers need to take the MetroRail to Fish Hoek for about 30 minutes and take a Minibus taxi from there. If requested host-families are also available close to the project.

## Kruger Horse Project [map ref. 21]

<b>Location</b>	25 km from Nelspruit
<b>Minimum age</b>	18 years (maximum 40)
<b>Duration</b>	From 2 weeks

This project is set in the beautiful surroundings of the Kaapsehoop Mountains, offering breath-taking scenery and sensational adventure. The project starts on the first Monday of every month. Successful applicants will be asked to arrive the day before the project begins.

Volunteers have to note that the horses live a natural life with the wild horses of Kaapsehoop. This means that there are no stables for the animals at night as they sleep in the mountains as wild horses. The animals are called in during the morning hours and then prepared for the trail rides. On days where there are no bookings, the horses are free to stay in their natural environment and are not ridden.

## Volunteering

Volunteers can expect some or all of the following:

- General equine husbandry
- Lessons in saddles and bridles
- Horseback riding
- Survival course
- Archery
- Counteracting alien vegetation
- Community project with the local forestry community
- General farm maintenance

### Accommodation

During the project, volunteers will be housed in volunteer quarters: a three bedroom house located on site. The house has a fully functioning kitchen, a shower, a separate bathroom and a lounge area. The three bedrooms are each equipped with two single beds and volunteers will be asked to share with one other person if the maximum volunteer capacity of 6 persons is reached.

## Coastal Lion Park [map ref. 22]

<b>Location</b>	25 km from Port Elizabeth
<b>Minimum age</b>	18 years (maximum 40)
<b>Duration</b>	2 weeks

This is a very special and unique volunteer programme for those who dream of working with lions in Africa. Volunteers need to spend a minimum of two weeks at the Lion Park on their first visit, as the project invests a great deal of time teaching volunteers about their animals and how to care for young lions or tigers. This programme is different from most others in that, from day one, volunteers are able to interact with the sanctuary's animals and baby cats (when they have them). From bottle feeding baby lions or Siberian tigers, to walking with them, to learning about their personalities, volunteers be able to experience what few can.

### Volunteering

All volunteers need to refer to the white board in the restaurant for the exact routine during their stay as their duties will depend on which animals, and their ages, they are looking after, as well as on the number of volunteers at the park.

The park is open from 8:00 am to 5:00 pm and these will be the volunteers' normal working hours. However, volunteers will be expected to help wherever necessary. Looking after the baby animals (where most of the volunteers' time is spent) will include morning and evening feeds, so volunteers should be ready to help out and take turns with the 'out of hours' feeds as nature does not work according to a clock!

### Accommodation

The cabins are located within the park. The communal cabin with kitchen and TV room is adjacent to the cabins. The cabins house up to 4 volunteers. Each cabin has an en-suite shower and toilet.

# Internship South Africa

Good Hope Studies has been offering internship programmes for over 10 years. During this time we have built up a comprehensive database of local companies. Depending on the client's qualification, experience and local factors, we are able to fulfil almost any placement request.

The internship programme is designed to give young students and professionals the opportunity to gain international (unpaid) work experience at a company or organisation in or around Cape Town.

## Important



- This is a placement programme.
- It is unpaid.
- It can be booked with or without a language course.
- The minimum period for an internship is 8 weeks.
- Enrolment must be at least 3 months before arrival.

## Requirements

- Minimum age: 18 years
- Minimum level of English: upper-intermediate.
- A good qualification in the area of placement.
- A successful visa application if required (see [www.ghs.co.za/english-courses/english-courses/visa-requirements/](http://www.ghs.co.za/english-courses/english-courses/visa-requirements/)).

## Enrolment

To start with, the client is requested to fill in our enrolment form to establish his personal expertise and work experience. We also need to learn about the client's expectations, the way in which he can give benefit to a local organisation, and what he wants to gain for himself.

Each placement is tailor-made to meet the client's individual profile. For instance, one person might want to improve their command of the English language in a professional environment, while another might be looking for some work experience, and we will provide appropriate work placements for each.

## Placement

Our placement officer gets in touch with a number of local organisations or companies.

A telephone interview might be requested by the work placement officer or the company. The interview lasts about 15 minutes, and through it, the placement officer gets a better impression of the client's motivation and current knowledge of English. We will therefore be better able to propose a placement that meets the expectations and qualifications.

We will suggest the most suitable placement within 4 weeks of receiving the application.

The local company issues a Letter of Acceptance. Depending on the client's nationality and the length of stay, he/she might have to apply for a visa (see the section about visa requirements or [www.ghs.co.za/english-courses/english-courses/visa-requirements/](http://www.ghs.co.za/english-courses/english-courses/visa-requirements/)).

We will send a full package containing all relevant information about 2 weeks prior to departure.

## Accommodation

For the period of the internship, the client can make use of all the accommodation options we offer, for instance host-families, or alternatively Student Residence or Student House accommodation. If the client prefers to be more independent or the placement is 6 months or more, we can assist in finding long-term accommodation from hostels to furnished apartments.

## Transport

The company might be located in an area that cannot be reached by public transport. If so, it is necessary to have an own car. We can assist in arranging long-term car hire at special rates.

## Language course + Internship

During your first week of school, the internship officer will approach the client with more information. She will schedule a meeting at the company before the first day of work and accompany the client there to introduce him/her to company and colleagues.

## Internship only

We recommend that the client arrives about 4 days before the first day of work. This gives sufficient time to adapt to the new environment and to meet up with the internship officer to clarify any final questions. She will schedule a meeting at the company before the first day of work and accompany the client there to introduce him/her to company and colleagues.

## During the Internship

The internship officer will stay in regular contact. In addition, you are invited to continue taking part in the activities that the Good Hope Studies Social Club plans each week.

## Areas of placement

- Accounting / Bookkeeping
- Administration
- Advertising
- Architecture
- Arts, Culture
- Automotive
- Conservation, Animal protection
- Event management
- Fashion
- General administration
- Graphic design
- Human resources
- Import, Export
- IT, Computer science
- Job recruitment
- Law
- Logistics
- Market research
- Marketing
- Media - TV, Radio, Photo-journalism
- Music
- NGOs (Non-Governmental Organizations)
- Politics
- Public relations
- Print media
- Restaurants
- Sales
- Social work
- Sport and leisure
- Tourism

# Work South Africa

Work South Africa is a one-year, working holiday programme, available to full time tertiary students or recent graduates only. The majority of Work South Africa applicants find work in the hospitality industry, either working in one of the many vibrant bars, restaurants and nightclubs, or within the lively backpacking industry.

## Important



- This is a non-placement programme.
- It allows students to do paid work.
- It can be booked with or without a language course.
- A good level of English is required to find reasonable jobs. We recommend doing an English course before working to reach a minimum level of upper-intermediate.
- The duration is anything up to 1 year.
- The enrolment should be done at least 12 weeks prior to arrival in South Africa.
- Participants have to be between 18 and 25 years old (see visa requirements).
- Further restrictions apply (see visa requirements).

There is no better way to travel and work your way around South Africa than on the Work South Africa programme. One can sample the real everyday South Africa whilst meeting the locals and earning money at the same time. The choice of location is totally up to the applicant and they can choose from the casual beach life of Cape Town, the hustle and bustle of busy Johannesburg or the laid back surfer city of Durban. It's also an opportunity for young people to add to their resumes, to be totally independent, make new friends and visit some incredible places such as the Kruger Park, Table Mountain, Robben Island and vibrant South African townships.

Students have the flexibility and freedom to find work for themselves, when and where they choose, anywhere in South Africa.

Most working opportunities exist within the hospitality/tourism industry such as at bars/restaurants, hostels and backpackers, etc. Previous working experience would be useful but is not always required. However, a good command of English is strongly recommended.

Average earnings for these jobs are between € 1,00 / US\$ 1,20 and € 1,50 / US\$ 1,80 per hour (between ZAR10 and ZAR14 per hour) - this excludes tips or commissions, which can provide additional income. In some instances, backpackers would offer accommodation instead of pay for work done.

## Enrolment

Students are required to apply well in advance to allow sufficient time for the visa application. Enrolment 12 weeks prior to arrival in South Africa is advisable.

After enrolment we send a confirmation of booking together with a letter of acceptance (LOA) for the language course as well as the Work South Africa programme.

## After arrival

After a successful Visa application the student can travel to South Africa and start with an English language course and/or look for paid work.

The work placement officer meets with the student and distributes useful information for finding paid work.

## Accommodation

Students may book their accommodation through Good Hope Studies for the duration of their English course. Thereafter students need to organise accommodation for themselves.

For those students who do the Work SA programme without a language course we recommend booking one week of accommodation through Good Hope Studies in order to allow them some time to find their own accommodation.

## Included in the placement fee

- Providing documents required for visa purposes.
- Assistance in finding long-term accommodation from hostels to furnished apartments.
- Assistance in long-term car hire if required.
- Airport transfer service.
- 24 hr emergency number.
- An information package including a South African SIM card.
- A GHS student card which allows discounts at tourist attractions, restaurants, etc.
- Participation in the GHS Social Club (fees apply).

## Eligibility and requirements

- 18- 25 years of age.
- Open to full-time tertiary level students or recent graduates (within 6 months).
- Must have sufficient funds for 2 months living expenses.
- Accept that this is a non-placement programme and must be independent enough to find work and accommodation on their own.
- Must be able to converse in English.
- Visa cannot be extended in South Africa.

# GHS Social Club

Students want to improve their English as quickly and efficiently as possible. At the same time they would like to get in touch with local people and learn more about South African culture. The Good Hope Studies Social Club organises activities on an almost daily basis to enable students to do just that.



- Activities are organised based on the students' interests and demand.
- The programme for the following week is published in the students' corner on [www.ghs.co.za](http://www.ghs.co.za). Students can check availability and book online.
- Some activities are free of charge; for others, transport and entrance fees apply.
- All activities are subject to availability and require a minimum number of participants.
- All guided tours start at both centres.
- Bicycles can be hired at the school for a small fee.
- Assistance is provided in organising leisure time activities, car rentals, private tours, etc.
- Students receive 10% discount on all Nomad Overland Tours, tours to the Kruger National Park and Garden Route Tours 5 days and longer. We also receive constant specials from all the tour operators in the Cape which then gets advertised on the activities boards at the schools.

## Type of activities

### Short guided tours

On Tuesdays and Wednesdays, all students have the opportunity to take part in short guided tours. These may include a city tour, a drive up Table Mountain, a visit to Robben Island, a visit to Kirstenbosch Botanical Gardens, or similar. The tours are accompanied by a professional tour guide.

### Free social evenings

On Thursday evenings, students have the opportunity to meet with a teacher at popular restaurants and pubs.

### Free shuttle service

On Fridays, a shuttle service is offered to provide students with transport to popular night spots. Students are taken to 3 popular areas and transfers back to their accommodation are offered.

### Guided full-day tours

On Saturdays and Sundays, the programme offers full-day tours to the beautiful areas around Cape Town. Regularly on the programme are tours to the Cape of Good Hope, to the Winelands and up the West Coast. All sightseeing tours are guided by a professional tour guide.

### Safaris

One-day safaris are offered to some of the game farms that are within reach from Cape Town. Students can view some of the big five (Lion, Leopard, Elephant, Rhino and Buffalo) and learn about nature conservation.

### Weekend trips away

Especially on long weekends we organise trips further away that include overnight stays in hostels. The Garden Route tour is the most popular of all.

## Sample of activities

Activity	Times	ZAR	EUR	USD
<b>Wednesday</b>				
Soup Kitchen (volunteering)	13:50	R 50	€ 5	\$ 7
<b>Thursday</b>				
Hiking	13:00	R 150	€ 15	\$ 20
Township walking tour	13:00	R 140	€ 14	\$ 18
<b>Friday</b>				
Table Mountain - Free Transfer	13:00	free	free	free
<b>Saturday</b>				
West coast / Wine tour	08:00 - 17:00	R 300	€ 30	\$ 39
<b>Tuesday</b>				
Signal Hill and Camps Bay	16:30	R 80	€ 8	\$ 10
<b>Thursday</b>				
Dinner with a teacher	18:45	free	free	free
<b>Friday</b>				
Grand West Casino	18:15	R 60	€ 6	\$ 8
<b>Friday - Sunday</b>				
Bungee and Safari weekend (3 day tour)	12:30	R 2.800	€ 280	\$ 360
<b>Saturday</b>				
Cape of Good Hope tour	09:00 - 17:00	R 300	€ 30	\$ 39

# Booking & Arrival

## How to make a booking

1. Complete our online enrolment form on [www.ghs.co.za](http://www.ghs.co.za) or send all client details, including all course and accommodation options, to [bookings@ghs.co.za](mailto:bookings@ghs.co.za).
2. Within one working day a confirmation of booking and the original invoice will be sent by email.
3. Accommodation and arrival details for the client will be sent by e-mail 5 weeks before arrival.

## Payment of fees

- You will receive a payment reminder 2 weeks prior to the arrival of your client.
- **The full payment of net fees must, without exception, be received before the students' arrival.**  
Good Hope Studies reserves the right to refuse access to classes if fees are not paid in full prior to arrival.
- **Fees for all volunteer projects not based in Cape Town must be paid no later than 4 weeks before the students' arrival.**
- Payments are to be made to the accounts department at the office in Vienna, Austria:

### EUR payments only:

**Account holder:** Graserkrat Sprachreisen GmbH

**Swift Code:** OBKLAT2L

**IBAN:** AT59 151500 4211 0047 85 (EUR only!)

**Bank:** Oberbank

**Bank Code:** 15150

**Account No:** 4211 0047 85

### USD payments only:

**Account holder:** Graserkrat Sprachreisen GmbH

**Swift Code:** OBKLAT2L

**IBAN:** AT60 151500 4211 0171 83 (USD only!)

**Bank:** Oberbank

**Bank Code:** 15150

**Account No:** 4211 0171 83

- Please send the invoice numbers you have paid to [accounts@ghs.co.za](mailto:accounts@ghs.co.za) (fax: +43 - 1 - 310 4900-49).

## Before arrival

- Travel information, including information about accommodation, is sent out 5 weeks before arrival. Students can use Google Maps to find the school and their accommodation.
- Students need to do an online placement test at [www.ghs.co.za](http://www.ghs.co.za) (students' corner) before arrival.
- Students can visit our website to see photographs of all current students, the activity programme for the next week and more. On the Good Hope Studies facebook page they can see what's happening at Good Hope Studies and in Cape Town.

## Arrival and departure

- Day of arrival should be Sunday and day of departure should be Saturday. Additional days of accommodation can be booked.
- An airport transfer on arrival is included in the course fee. However it can only be provided if we receive the arrival details (date, time and flight number) at least 3 days before arrival.
- The driver will await the student in the arrivals hall with a sign showing the Good Hope Studies logo. Should the student arrive on a different flight, the transfer can only be provided if he informs the driver on +27 - (0)83 - 651 8550.
- An airport transfer on departure can be booked at an extra charge.
- Students receive a comprehensive student handbook on arrival.

## First day at school

- All students need to be at school at 7.45am on their first day of school.
- We will interview new students and allocate them to a class so that they can start at 9am.
- Students need to pay a refundable deposit of ZAR 500 (€ 50/US\$ 70). This covers the coursebook borrowed from the school, keys for accommodation, pre-booked excursions and breakage. The deposit will be refunded in full if there is no loss or damage. Cash is accepted, but a VISA or MasterCard is recommended.
- Students will have short meeting at lunch time to meet key staff.

## Booking courses at both centres

Students may book courses at both centres at no extra charge. The enrolment fee will be charged once (per enrolment) and the accommodation placement fee will also be charged once (per placement).

# Cancellations & other changes

## Cancellation policy for agents

Good Hope Studies must be notified as soon as possible of any cancellation, or any changes to booking dates or booking details. The charges below are to cover cancellation charges which we are required to pay by contract. No exceptions can be made.

### Courses, Homestay, Newlands Campus Accommodation, Student Residence and Student House

**Notification 14 days or more before arrival:** Full refund.

#### **Notification 13 to 1 day(s) before arrival:**

Cancellation of tuition: cancellation fee = enrolment fee.

Cancellation of accommodation: cancellation fee = accommodation placement fee.

### **GHS Volunteer Programme [\*\*new\*\*]**

**Notification 4 weeks or more before programme start:**

Cancellation fee = € 110 / US\$ 140.

**Notification within 4 weeks before programme start:**

Cancellation fee = € 110 / US\$ 140 + 2 weeks of the programme fee.

### **Cancellation fees for White Lion Project, Lowveld Rehabilitation Centre and Windhoek Foundation:**

**Notification 8 weeks or more before programme start:**

Cancellation fee = 50% of the programme fees.

**Notification within 8 weeks before programme start:**

Cancellation fee = 100% of the programme fees.

### **Internship South Africa**

**Notification before the company details have been sent:** Full refund.

**Notification AFTER the company details have been sent:**

Cancellation fee = 50% of the Internship South Africa fee.

### **Work South Africa**

**Notification before all documents for the visa application have been sent:** Full refund.

**Notification AFTER all documents for the visa application have been sent:**

Cancellation fee = 80% of the Work South Africa fee.

### **Other Services**

For hotels, B&Bs, Guest Houses, flight tickets, overland trips, etc. the cancellation policies of the service provider apply.

## No shows

We retain or charge the agent 50% of the net course fees for not more than 3 weeks of tuition and 100% of the net accommodation fees for not more than 3 weeks of accommodation.

For accommodation other than Homestay, Newlands Campus Accommodation, Student Residence or Student House as well as for flight tickets, overland trips, etc., the cancellation fees of the service provider apply.

Work and volunteer programmes: no refund is possible in the event of no-show of the participant.

## Refunds

In all cases where a refund is applicable, students are asked to contact the agency they booked with. Good Hope Studies will liaise with the agency and refund the net amount to the agent.

### Refunds of tuition fees

After the start of a course, fees for tuition are not refundable or transferable except in very exceptional circumstances such as

- a death or accident in the family or
- for students who complete the highest level twice before the end of their booked course.

### Refunds of accommodation fees

If after having commenced their stay at the Newlands Campus Accommodation, the Student Residence, the Student House or Homestay, students wish to cancel their accommodation, they must notify Good Hope Studies in writing at least 3 weeks in advance in order to qualify for a refund.

### Refunds of fees for work or volunteer programmes

No refund is possible in the event of cancellation after the start of the programme. No refund is given if the student is asked to leave due to unsatisfactory attendance or performance.

## Extensions

When students extend their course or accommodation at the school, Good Hope Studies invoices them directly. An alteration fee will be charged. Students pay the school and the commission is credited to the agent.

## Change of school or course

Students can change school (i.e. from Newlands to the City Centre) or can change to a different course if they wish to do so. However the following must be considered:

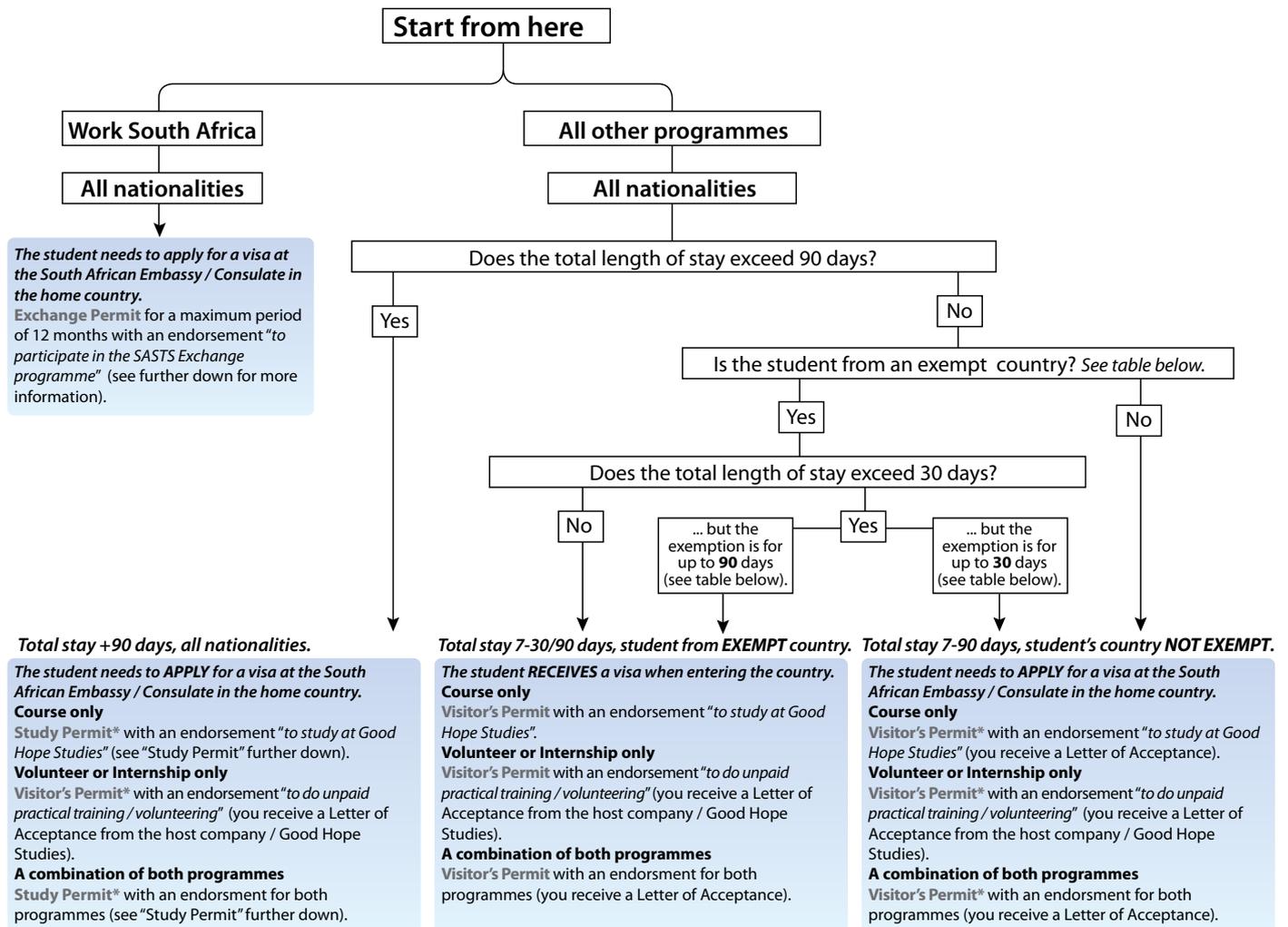
- All changes are subject to availability.
- The official starting dates must be respected.
- An alteration fee will be charged (payable by the student at the school).
- No refund will be given when changing from a more to a less expensive course.
- An upgrade fee might be payable when changing to a more expensive course.
- The course length booked cannot be shortened.

## Important

Visa regulations, fraud and cancellation policies imposed on us by third party providers require us to enforce the cancellation policies strictly as stated on this page. In order to avoid financial loss **we strongly recommend that clients protect themselves by taking out travel insurance that covers cancellation charges.**

# Visa Requirements

Which visa does your student need? (See also [www.ghs.co.za/english-courses/english-courses/visa-requirements/](http://www.ghs.co.za/english-courses/english-courses/visa-requirements/))



\* The costs for a visitor's or study permit at the South African Embassy are ZAR 425 (approximately € 44 / US\$ 65)

## Important

- It is the client's responsibility to arrive in South Africa upon the correct visa.
- Clients can **EXTEND** their visa (see "Visa extension"), but they cannot **CHANGE** their visa.
- Minor clients (under 21 years) must have written consent from their parents and a guardian in South Africa.
- The information in this section is as of June 2012. It may change from time to time and may vary from Embassy to Embassy. For the latest information visit [www.home-affairs.gov.za](http://www.home-affairs.gov.za) or contact the nearest South African Embassy / Consulate.

## Exempt Countries

### Maximum 90 days

Andorra, Argentina, Australia, Austria, Belgium, Botswana, Brazil, Canada, Chile, Czech Republic, Denmark, Ecuador, Finland, France, Germany, Greece, Iceland, Ireland, Israel, Italy, Jamaica, Japan, Liechtenstein, Luxemburg, Malta, Monaco, Namibia, Netherlands, New Zealand, Norway, Paraguay, Portugal, San Marino, Singapore, Spain, St Vincent & the Grenadines, Sweden, Switzerland, Tanzania, Trinidad & Tobago, UK, USA, Uruguay, Venezuela, Zambia, Zimbabwe

### Maximum 30 days

Antigua and Barbuda, Bahamas, Barbados, Belize, Benin, Bolivia, Cape Verde, Costa Rica, Cyprus, Gabon, Guyana, Hong Kong, Hungary, Jordan, Lesotho, Macau, Malaysia, Malawi, Maldives, Mauritius, Mozambique, Peru, Poland, Seychelles, Slovak Republic, South Korea, Swaziland, Thailand, Turkey

# Visa Requirements

## Requirements for Study Permit

- A completed application form (BI-1738 - use black ink only).
- A full medical certificate including a radiological report (Forms BI-806 and BI-811).
- A passport valid for no less than 30 days after expiry of intended visit, and a copy of the first page of the passport.
- One passport photo.
- A full birth certificate.
- A police clearance certificate.
- Documents relating to marital status.
- A Letter of Acceptance.
- Medical cover (either South African cover or cover that is recognised in South Africa; information about SA cover can be supplied).
- Proof of payment of all tuition fees.
- Proof of financial means (i.e. bank statements or salary advice).
- Students under 21: Written permission by both parents and a guardian in South Africa as well as a birth certificate.
- Permit fee: ZAR 425 (approx. €43/US\$53 as of June 2012).
- A refundable deposit (depending on the country of residence).
- All documents must be accompanied by a notarized English translation.

## Requirements for Work SA

- Age restriction: 18 - 25 years
- Applicants must be full-time students or must have completed a tertiary qualification within 6 months of the date of application.
- A passport valid for no less than 30 days after the expiry of the intended stay (13 months).
- Payment of a nonrefundable visa application fee of ZAR 425 (approximately € 43/US\$53 as of June 2012), payable to the Embassy processing the visa application.
- A full medical certificate including a radiological report (Forms BI-806 and BI-811).
- A vaccination certificate if required by law.
- Proof of South African medical cover with a South African medical scheme.
- A nonrefundable air ticket.
- Proof of financial means to maintain themselves.
- Police clearance.
- Documents supplied by Good Hope Studies.
- In certain countries, a refundable deposit is required.

## Vaccinations

No vaccinations are required except for travellers going to the north-eastern areas of South Africa, where anti-malaria precautions are recommended. Clients should consult their doctor for recommendations.

A Yellow fever certificate is compulsory for those persons who have travelled from, or intend travelling through, countries in the yellow fever belt:

**Africa:** Angola, Burundi, Benin, Burkina Faso, Cameroon, Central African Republic, Chad, Congo, Equatorial Guinea, Ethiopia, Gambia, Gabon, Guinea, Guinea-Bissau, Ghana, Ivory Coast, Kenya, Liberia, Mali, Niger, Nigeria, Sao Tome and Principe, Senegal, Sierra Leone, Somalia, Sudan, Rwanda, Tanzania, Togo, Uganda, Zaire.

**South America:** Bolivia, Brazil, Colombia, Ecuador, French Guyana, Guyana, Panama, Peru, Surinam, Venezuela, Argentina and Paraguay.

## Insurance cover

**Students are not insured** by Good Hope Studies against illness, accident, loss of fees in case of cancellation, theft or any loss of personal effects. We therefore **strongly recommend** that all students take out full personal insurance cover.

**Travel insurance** should include theft or any loss of personal effects as well as financial loss should the whole or part of a course or any other service not be attended.

**Medial Aid insurance** is required for certain types of visa, but we recommend it to all students, even where not required. NetworX from Compcare is a medical aid insurance that is specifically designed for students who visit South Africa for 1 to 12 months. The costs are ZAR 318 per month (as of June 2012; € 32 / US\$ 42). An application form and further information material can be provided on request.

## Visa extension

Students may extend their visitor's permit while they are in South Africa. However the application can be rejected and no reason needs to be given. Therefore it is recommended that the visa received upon entry is for the full period of stay.

## Requirements

- Application at least 30 days prior to expiry of existing permit.
- A completed application form (BI-1739 - use black ink only).
- A passport valid for no less than 30 days after expiry of intended visit.
- A valid permit.
- A permit fee.
- Proof of financial means (i.e. bank statements or salary advice).
- Applicants travelling by air must be in possession of a return or onward ticket and must furnish proof of a return booking with the relevant airline.
- A letter stating the purpose and duration of the stay.

# Facts for the Traveller



## South Africa

**Area:** 1.219.090 sq km

**Population:** 50,59 million (2011, estimate)

**Capitals:** Pretoria (administrative); Bloemfontein (judicial) and Cape Town (legislative).

**People:** 79,4% black; 9,1% white; 8,9% mixed race; 2,6% of Indian or Asian descent.

**Languages:** Zulu, Xhosa, Afrikaans, Pedi, English, Tswana, Sotho, Tsonga, Swati, Venda, Ndebele.

**Religion:** Christian, Muslim, Hindu, Jewish and traditional religions.

**Government:** Republic and independent member of the British Commonwealth

**President:** Jacob Zuma

**GDP:** US\$ 524 billion (2010, estimate)

**GDP per head:** US\$ 9.500 (2010, estimate)

**Annual growth:** 2,8% (2010)

**Inflation:** 6,1% (March 2012)

**Major industries:** Mining, finance, insurance, food processing, tourism.

**Major trading partners:** USA, UK, Germany, Japan, Italy



## Cape Town

**Population:** 5.278.585 (2011 estimate)

**Distances:** Durban, Johannesburg and Windhoek: 2hrs flying time; Kruger National Park: 2hrs flying time; Garden Route and West Coast: 2hrs driving time; Nearest game life park: 3hrs driving time.

**Climate:** Mediterranean

**Food:** International cuisine (Italian, English, Indian, American, Thai and Chinese food is very popular).

**Public transport:** Metro line, buses, minibus taxis. Regular services during the day. At night, taxis or hired cars are recommended.

**Main tourist attractions:** Robben Island (World Heritage Site), Table Mountain, V&A Waterfront (entertainment area), Kirstenbosch Botanical Gardens, Cape of Good Hope, Winelands.

**Airport:** Cape Town International Airport, 20 min. from the city centre by bus or by shuttle.

**Internet:**

[www.ghs.co.za](http://www.ghs.co.za)

[www.southafrica.net](http://www.southafrica.net)

[www.capetownbig6.co.za](http://www.capetownbig6.co.za)

[www.capetown.travel](http://www.capetown.travel)

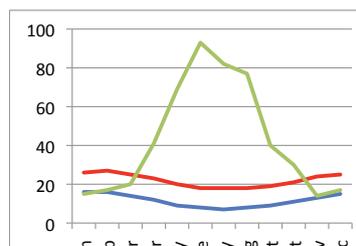
Information taken from [www.statssa.gov.za](http://www.statssa.gov.za).



### Cape Town, South Africa

av. Temp.

Month	max.	min.	av. Rainfall
Jan	26	16	15
Feb	27	16	17
Mar	25	14	20
Apr	23	12	41
May	20	9	69
June	18	8	93
July	18	7	82
Aug	18	8	77
Sept	19	9	40
Oct	21	11	30
Nov	24	13	14
Dec	25	15	17



# Tourist Information

## Getting around

### Train (MetroRail)

The train is a fast, reliable and affordable form of transport. It links the Southern Suburbs with the City Centre and some popular beaches. It goes as far as Simon's Town. Tickets can be bought at the station during the day. Alternatively, it is more economical to buy a monthly or weekly ticket. Please refer to the train timetable for schedules, especially on weekends. Train services stop early evening.

### Minibus Taxis

These taxis go along all major travel routes. They are a popular, reliable and inexpensive form of public transport and run frequently during rush hours. Minibus taxis do not operate at night.

### Taxis

In the evenings we recommend using taxis.

### Bicycle

Bicycles can be rented for a small fee at the school (Newlands only) or from shops (city centre).

### Car hire

Besides the international car rental companies, there are also local hiring services which offer good rates. Students can ask at reception for the best rates available.

## Trips for the weekend

Students who want to explore the area around Cape Town can either join the school on a trip on Saturdays or they can hire a car together with some other students and explore the Western Cape on their own. Seasonal recommendations are available at reception and in this guide.

### Sightseeing - in Town

**Castle of Good Hope:** Cape Town's oldest building.

**Company Gardens:** a great place to relax near Parliament.

**South African Cultural Museum.**

**South African National Gallery.**

**Two Oceans Aquarium:** one of the largest and most modern in the world.

**Table Mountain Cableway:** use a bus from the Central Station to the lower cableway station.

**Beaches** accessible by bus or minibus taxi: Clifton, Camps Bay

### Sightseeing - Southern Suburbs

**Kirstenbosch National Botanical Gardens.**

**Rhodes Memorial:** don't miss the coffee shop.

**Groot Constantia:** wine estate.

**Beaches** accessible by MetroRail: Muizenberg, Fish Hoek

## Travel in South Africa

South Africa is an ideal country in which to travel! We are always happy to help with routes, accommodation and car rental.

Adventure tours have proven to be very popular with our students. Comprising groups of 10 to 20 people, travelling in four-wheel drive trucks, these trips go through Namibia to the Victoria Falls, or via Durban to Johannesburg. On the trip, one sleeps in tents at night and assists in the preparation of meals. If one wishes to really experience Africa, we highly recommend doing one of these tours. Brochures and details are available at reception.

## Useful hints

### Banks

Opening hours: 9am - 3.30pm (Mon - Fri)  
9am - 11am (Sat)

Exchange money at Rennies Travel or Amex in "Cavendish Square" (Newlands) or St George's Mall (city centre).

### Safety

Cape Town is a safe city, as long as one follows the same rules that one would follow in most cities:

- Always use Metro Plus when you take the train.
- Avoid being the only person in a carriage of the train.
- Avoid empty streets.
- Women, especially, are advised to only go out in groups at night.
- Do not carry large amounts of cash on you.
- Do not display expensive items like cameras, watches, jewellery etc.
- Lock all items in the boot when your car is parked and never pick up strangers.
- If in doubt about the safety of an area, ask at the school for advice.

### Electricity

The voltage in South Africa is 220/230 V.

### Newspapers

Daily: Cape Argus and The Cape Times.

Weekly: Mail & Guardian, Sunday Times and the Sunday Independent.

### Phone calls

World call cards can be purchased at shops close by.

Dial 00 before the country code for international calls.

If the person overseas is paying for the phone call, dial 10903 for the operator who will give you the specific toll free number you should dial for assistance.

### Post

Post offices can be found at the "Stadium On Main" or "Riverside Mall" (Newlands) or Lower Plein Str (city centre).

# Tourist Information

## Shopping hours

General:	9am - 7pm (Mon - Sat) 9am - 5pm (Sun)
Waterfront:	9am - 9pm (Mon - Sun)
Cavendish Square:	9am - 7pm (Mon - Sat) 10am - 5pm (Sun)
Canal Walk:	9am - 9pm (Mon - Sun)

## Sun Protection

The South African sun is strong, with a high ultraviolet rating. Screening products with sun protection factors of 15 and over, and a suitable hat are recommended.

## Tipping in Restaurants

Because it is not part of the waiters'/waitress' salary, tips are expected. 10% of the bill is customary.

## VAT (TAX) refund

VAT is 14% and can be refunded on departure for any products purchased in South Africa. It is necessary to produce the invoice (a VAT number and "Tax Invoice" must appear on the invoice; refunds are only for items bought within 90 days of departure). Excludes accommodation. Items over ZAR 3.500 must have proper VAT invoice with contact details of the supplier. The only VAT Refund office is located at Cape Town International Airport (Tel.: 021 934 8675)

## Cost of living in Cape Town

	ZAR	EUR	USD
Car hire per day	R 300	€ 30	\$ 39
Monthly MetroRail ticket	R 216	€ 22	\$ 28
Lunch at a pub	R 100	€ 10	\$ 13
Dinner at a restaurant	R 175	€ 17	\$ 22
Movie ticket	R 49	€ 5	\$ 6
Theatre ticket	R 150	€ 15	\$ 20
1hr Tennis lesson	R 300	€ 30	\$ 39
1l Milk	R 10	€ 1	\$ 1,30
1 Loaf of bread	R 12	€ 1,20	\$ 1,60
1kg Meat (Pork)	R 50	€ 5	\$ 6
Coffee at a bar	R 12	€ 1,20	\$ 1,60
Beer at a pub	R 15	€ 1,50	\$ 2
Average spending money per month excl. accommodation	R 4.500	€ 450	\$ 585
Rental of a one-bedroom apartment	R 4.700	€ 470	\$ 610